



# MEMORANDUM

City of Eugene  
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**Date:** March 2, 2012  
**To:** Budget Committee Members  
**From:** Mia Cariaga, Assistant Finance Director, (541) 682-5408  
**Subject:** Upcoming Meeting Agendas

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Included in this packet are agendas for the meetings on Tuesday, March 6 and Wednesday, March 7, 2012. Additionally, you'll find a diagram outlining the difference in the Budget Committee process between previous practice and the process being used this year. Beginning next week committee members can make and vote on motions based on the strategies presented by the City Manager. Those motions can then be made formal in a recommendation to the City Council in April after the committee has received the Proposed Budget Document.

We are working on answers to outstanding questions. Additional materials for these meetings will be distributed via email on Monday and hard copies will be provided at the meetings. Please let me know if you have any questions.

**NOTE LIBRARY LOCATION!!!**



A G E N D A  
EUGENE BUDGET COMMITTEE  
Tuesday, March 6, 2012  
**Downtown Library, Bascom-Tykeson Room**  
100 West 10<sup>th</sup> Avenue, 5:30 p.m. – 9:00 p.m.

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|----------------|--|
| 5:30-5:35 p.m. | I. OPENING REMARKS<br>Claire Syrett, Chair   |
| 5:35-5:40 p.m. | II. MINUTES APPROVAL<br>Approval of meeting minutes as distributed on February 29, 2012.<br>Committee Action Required  |
| 5:40-6:10 p.m. | III. PUBLIC COMMENT<br>This is an opportunity for members of the public to comment on budget priorities. Comments will be limited to three minutes per person and may be less, depending on the number of persons wishing to comment. Budget Committee members may ask clarifying questions of those testifying and will be given an opportunity to comment on what they have heard from the public at the end of the public comment time. |
| 6:10-6:55 p.m. | IV. ANIMAL SERVICES<br>Central Services Staff  |
| 6:55-7:10 p.m. | -BREAK-  |
| 7:10-7:55 p.m. | V. LIBRARY SERVICES<br>Library, Recreation, and Cultural Services Staff  |
| 7:55-9:00 p.m. | VI. DISCUSSION, INTENDED MOTIONS<br>Committee Discussion   |
| 9:00 p.m.      | ADJOURN  |

We are committed to access for all participants. All events are held in wheelchair accessible rooms. For individuals who are hearing impaired, an interpreter, note taker or FM assistive listening system (if available) can be provided with one week notice prior to the event. Materials can be made available in alternate formats if requested in advance and are available on the City's website at [www.eugene-or.gov/budget](http://www.eugene-or.gov/budget). To arrange for services or for more information about the session, please contact the Finance Division at (541) 682-5512.

A G E N D A  
EUGENE BUDGET COMMITTEE  
Wednesday, March 7, 2012  
**Council Chambers, City Hall**  
777 Pearl Street, 5:30 p.m. – 9:00 p.m.



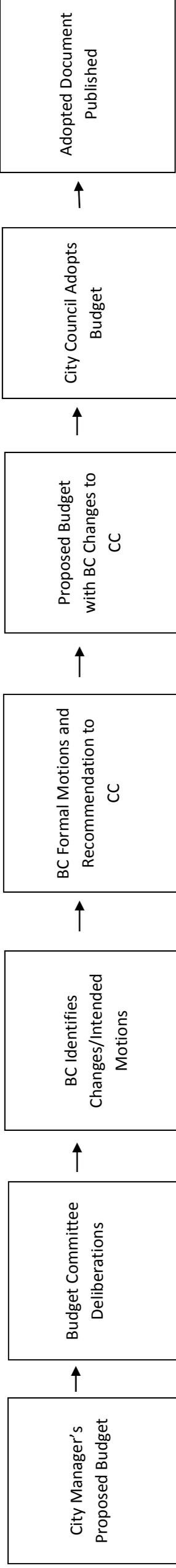
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|----------------|---|
| 5:30-5:35 p.m. | I. OPENING REMARKS<br>Claire Syrett, Chair  |
| 5:35-6:05 p.m. | II. PUBLIC COMMENT<br>This is an opportunity for members of the public to comment on budget priorities. Comments will be limited to three minutes per person and may be less, depending on the number of persons wishing to comment. Budget Committee members may ask clarifying questions of those testifying and will be given an opportunity to comment on what they have heard from the public at the end of the public comment time. |
| 6:05-7:00 p.m. | III. DISCUSSION<br>Committee Discussion   |
| 7:00-7:15 p.m. | -BREAK-   |
| 7:15-9:00 p.m. | IV. MOTIONS<br>Committee Discussion   |
| 9:00 p.m.      | ADJOURN   |

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# Budget Committee Process for Fiscal Year 2013 Budget Development

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## Prior Year Budget Development



## FY13 Budget Development

