

MINUTES

Eugene Sustainability Commission
Saul Room — Atrium Building — 99 W. 10th Ave.
Eugene, Oregon

October 17, 2012
5:30 p.m.

PRESENT: Kathi Jaworski, Dawn Lesley, Rusty Rexius, Sue Wolling, Dave Funk, Alan Zelenka, Steve Newcomb, Shawn Boles, Claire Syrett, Sarah Mazze, Howard Bonnett, Jessica Bloomfield, Sasha Luftig, commissioners; Babe O'Sullivan, Matt McRae, City Manager's Office.

ABSENT: No commissioners absent.

Mr. Newcomb called the October 17, 2012, meeting of the Sustainability Commission to order.

1. Opening – agenda review, approval of minutes

Mr. Newcomb suggested removing items 3 (Items from commissioners and staff) and 4 (Internal Greenhouse Gas Inventory Report) from the agenda. Mr. Newcomb called for corrections or clarifications to the September 19, 2012 minutes. There was one correction and one suggestion for additional documentation.

Mr. Bonnett, seconded by Mr. Rexius, moved to approve the September 19, 2012, minutes as corrected. The motion passed, 11:0.

2. Public comment

No members of the public wished to comment.

3. Items from commissioners and staff

(Removed from the agenda)

4. Internal Greenhouse Gas Inventory Report

(Removed from the agenda)

5. FY 13 Work Plan development

There was discussion and further refinement of the list of potential work plan topics developed at the commission retreat. Commissioners estimated the time intensity of each of the topics and compared this to their capacity as a way to identify the more significant work plan items and set priorities.

6. BREAK

7. FY 13 Work Plan cont'd

Commissioners discussed the work plan items and developed outcome statements for each. Next steps were outlined for developing specific activities and a timeline for each work plan item. Commissioners were given assignments in small working groups based on their interests in each of the items. Staff will provide minutes template and work plan template for working group meetings. Results are due to staff on

November 1, 2012.

8. Closing: next meeting, other follow-up

There was discussion about the dates for the November and December commission meetings given holiday schedules and conflicts. Staff will send out a poll for alternative dates.

Ms. Jaworski adjourned the meeting.

(Recorded by Babe O'Sullivan)

Draft of 2012/13 Eugene Sustainability Commission Work Plan Projects

New initiatives

1. Triple Bottom Line: Participate in Lane Livability Consortium analysis of TBL and evaluate ways to improve use of the tool. Advise Council on which projects need TBL analysis; including an appropriate set of criteria.

Outcome: Effective, timely and appropriate use of the tool. Evaluate and improve tool. TBLs used appropriately at Council and by staff

Who: Rusty, CLUTAC, Steve, Dave

Time intensity: A/B

2. Sustainable energy policy
 - a. Agenda items for joint EWEB/City Council meeting
 - b. Monitor implementation of IERP (remove)

Outcome: Provide recommendations for items on the agenda.

Who: Sarah

Time intensity: C

3. Carbon fee: Investigate revenue neutral fee on greenhouse gas emissions, and bring back a recommendation on what effective action can be taken to advance.

Outcome: Potential policy recommendation forward to Council

Who: Sarah, Shawn, Howie

Time intensity: A

4. City Hall: Directly engage in reviewing the options for a sustainable city hall.

Outcome: Commissioner attend meetings and advise on TBL

Who: Kathi, Alan, Dawn

Time intensity: C

Monitoring and oversight

1. EmX: Monitor and advocate for the development and impact evaluation of an integrated EmX system and build partnerships with other entities to advocate and educate.

Outcome: Liaison will monitor and recommend action on part of commission.

Who: Dave

Time intensity: C

2. Food policy: follow up with Council on recommendations submitted spring 2012

Outcome: Adopt and implement commission recommendations

Who: Shawn

Time intensity: C

3. 20 MNHS: Track progress of the pilot 20 minute neighborhoods; identify and flag opportunities for policy recommendations based on pilot programs and creating neighborhood engagement.

Outcome: Monitor and champion outcomes from pilot. Practical steps and best practices to implement 20 minute neighborhoods.

Who: Kathi, Sasha, Sue

Time intensity: B

4. ICAP: Monitor and advise, explore possibility of doing internal work departmentally - internal climate planning needs work from Commission

Outcome: Correspond with Council about progress and pace of implementation and make recommendation for further action

Who: Sarah, Shawn, Dawn

Time intensity: B

Further development

1. TSP: making sure we have mode shift + PBMP

PBMP: Implementation of Pedestrian and Bicycle Master Plan

- a. To identify and make recommendations to secure additional dedicated funding for implementing P/B MP in coordinating with BPAC.
- b. Ensure that those portions of the plan that are implemented are compatible with SC goals (e.g. 20 minute neighborhood.)
- c. Recommend to City Council that major street and repair projects implement the P/B MP and the City of Eugene Transportation Plan.

Outcome: Projects in the PBMP are implemented and get a mode shift toward active transportation.

Time intensity: A

Outcome: TSP designed to meet fossil fuel reduction goal

Who: Jessie, Sue, Sasha

Time intensity: AA

2. Regional collaboration and planning: Work towards regional coordination for decision making around sustainability/climate change. (With Lane Livability Consortium and scenario planning are aligned to achieve a sustainable future.)

Outcome: Recommendation to Council that city participate in regional collaboration for mitigation and resilience

Who: Shawn, Steve, Kathi (Sarah for first scoping)

Time intensity: A

3. Regional Economic Prosperity Plan: Identify portions that are focused on sustainable businesses such as food cluster and advance implementation.

Outcome: remove

Time intensity: C

4. Sustainable businesses: Use as lens for all our work the implications for businesses and identify opportunities for sustainable business in whatever the SC is doing; eg. EmX, 20 min Neighborhood, Pedestrian and Bicycle Master Plan.

Outcome: eliminate

Time intensity: C

5. Sustainable practices: Investigate and develop a Commission proposal around how current City policy encourages or discourages sustainable practices within businesses.

Outcome: More businesses engaged in sustainable practices within businesses.

Who: Dave, Kathi, Rusty, Dawn

Time intensity: A

Outstanding requests

1. Sweat-free purchasing policy: environmental justice initiative: Determine action on outstanding requests.
 - a. Decide which issues we take.
 - b. Decide what action/who does it.
 - c. Decide when we're done.

Outcome: SC will effectively deal with unforeseen issues. Determine process. Place on agenda and develop response within 60 days.

Time intensity: C for determining process

Who: Steve, Kathi, Dawn

Time intensity: A for specific issues/requests