

MINUTES

Eugene Sustainability Commission
Sloat Room — Atrium Building — 99 W. 10th Ave.
Eugene, Oregon

November 28, 2012
5:30 p.m.

PRESENT: Kathi Jaworski, Dawn Lesley, Sue Wolling, Dave Funk, Alan Zelenka, Steve Newcomb, Sarah Mazze, Howard Bonnett, Jessica Bloomfield, Sasha Luftig, commissioners; Babe O'Sullivan, Matt McRae, City Manager's Office.

ABSENT: Shawn Boles, Rusty Rexius.

Ms. Jaworski called the November 28, 2012, meeting of the Sustainability Commission to order.

1. Opening – agenda review, approval of minutes

Ms. Jaworski called for corrections or clarifications to the October 17, 2012 minutes. There was one correction.

Ms. Lesley, seconded by Mr. Funk, moved to approve the October 17, 2012, minutes as corrected. The motion passed, 10:0.

2. Public comment

No members of the public wished to comment.

3. Items from commissioners and staff

Commissioners reported on activities of the sub-committees and other liaison.

4. Internal Greenhouse Gas Inventory Report

Matt McRae presented on progress toward meeting the City's goal for operations to be carbon neutral by 2020. He also presented the results of the 2010 updated internal greenhouse gas inventory. These reports had been shared with the commission in an earlier email.

5. Processing work requests

The commission discussed a proposal submitted by Mr. Newcomb for how to act on work requests for items not included on the annual work plan. Taking input from the group discussion, Mr. Newcomb agreed to bring back a refined proposal for adoption by the commission.

There was additional discussion of an outstanding work request from Ms. Arkin of Beyond Toxics for the commission to address environmental justice issues in their work and within City of Eugene activities. Specifically, Ms. Arkin had suggested that the commission endorse a proposed training for staff and community members on the topic.

Ms. Lesley, seconded by Ms. Mazze, moved to endorse the proposal for conducting training on the topic of environmental justice. Upon further discussion, the motion was withdrawn.

Ms. Bloomfield, seconded by Ms. Lesley, moved that the commission communicate to Ms. Arkin and city staff their interest in receiving an invitation to a training on environmental justice and that many commissioners would be interested in attending. The

motion passed 10:0.

6. BREAK

7. Implementing annual work plan items

The commission discussed implementing the FY 13 annual work plan that was approved by City Council earlier that day. Discussion focused on next steps for several work plan items including the work of the transportation sub-committee. A statement on recommended projects under the State Transportation Improvement Program (STIP) was needed to present to the Metropolitan Policy Committee (MPC) at their meeting on Dec. 13.

Ms. Luftig, seconded by Ms. Wolling, moved that the commission endorse active transportation projects proposed for the STIP and authorize Ms. Bloomfield to develop and deliver the endorsement at the upcoming MPC meeting on Dec. 13. The motion passed 10:0.

It was requested that the endorsement be circulated to the full commission for review and approval before it is delivered to the MPC.

The commission also discussed processes for tracking the work of sub-committees. Staff will 1) include sub-committee meetings on the Sustainability Calendar on the city's public website; 2) send out a list of committee members to the commission, and 3) investigate options for hosting an on-line master calendar of upcoming sub-committee deliverables and associated commission actions.

Sub-committees are responsible for requesting time on the monthly commission meeting agenda so action can be taken in time to meet upcoming deadlines. The agenda will also be changed to include a regular agenda item for reporting out by sub-committees.

8. Closing: next meeting, other follow-up

The next commission meeting was scheduled for December 19, 2012.

Ms. Jaworski adjourned the meeting at 8:25 PM.

(Recorded by Babe O'Sullivan)