

MINUTES

Eugene Sustainability Commission
McNutt Room—City Hall—777 Pearl Street
Eugene, Oregon

March 17, 2010
5:30 p.m.

PRESENT: Josh Skov, Chair; Lisa Arkin, Shawn Boles, Howard Bonnett, David Funk, Kathi Jaworski, Steve Newcomb, Mark Nystrom, Rusty Rexius, commissioners; Kevin Finney and Keli Osborn, staff

ABSENT: Josh Bruce, Vice Chair; Theresa Brand, Will Shaver, Alan Zelenka, commissioners

1. Opening: Agenda Review, Minutes Approval

Mr. Skov called the meeting to order at 5:32 p.m. He noted there was not a quorum of members present, so that decisions such as approval of minutes could not be made. Ms. Arkin arrived late for the meeting, and needed to leave again before the meeting's end. There were no additions to the agenda.

Mr. Nystrom said he had not received the agenda and minutes before the meeting. Mr. Skov responded that the email list needed some updating, and should be dealt with later in the meeting.

2. Public Comment

Kevin Matthews commented on the drafted LUTSCO memo, which he noted was on the meeting's agenda for review. He commented that the topics of the memo were ripe for some collaborative conversations that could build focus and momentum around sustainability, though he felt the memo had the potential to be divisive. He suggested that instead of moving the memo forward at this time, to hold conversations with local stakeholders around sustainability so that the memo could reflect consensus and not attract a negative reaction.

Mr. Skov responded that since there had been discussion about how to rephrase portions of the memo to address specific audiences; he thought it would be appropriate to set up a process for receiving detailed feedback. He asked if Mr. Funk and others from the LUTSCO group would be available to receive Mr. Matthews's more detailed critique of the memo.

Mr. Bonnett agreed that it would be appropriate to receive the critique, and hoped Mr. Matthews would share an example or two of what he found divisive.

Mr. Skov said he understood from an email exchange that anything about infill or compact development could sound like favoring of density for its own sake without having broader goals in mind. Mr. Matthews said he had run into a similar problem with a first draft of a Friends of Eugene white paper, where his intention was to propose mixed-use commercial redevelopment as an alternative to pushing residential infill, and he had been blasted by advocates. Later he refined the language and engaged in dialogue which led to his eventual ability to express the position in a way that reflected a lot of consensus.

3. Items from Commissioners and Staff

Ms. Arkin reported that on Sunday the Friendly Area Neighborhood Association had its first adopt-a-park session, which was well attended and they had weeded, planted and beautified their local park on Washington Street at 19th. She also mentioned seeing news coverage of Market of Choice's adoption of the no-idle policy in all their stores in the state towards the reduction of greenhouse gases and use of fossil fuels.

Mr. Funk reported that the first of the Bold Steps awards would be given out April 24 at EWEB. The committee working on this had been reformulated, and now included Ms. Jaworski, he said. He clarified that this effort consisted of 24 different 30-second PSA's on Cumulus radio stations aimed at sustainable behaviors for consumers. He noted that John Fisher would be doing voice-over on these programs, and they were being written by Mr. Funk and Ms. Brand so far, and hopefully Ms. Jaworski would also help with the writing. Bold Steps awards would be given every two months, and recipients would receive \$5,000 worth of free radio publicity, he said. Any local business taking steps towards sustainability was eligible to apply, he said, and the bolder the steps, the more recognition would be given. They had met with Mayor Piercy yesterday, he said, to see if she wanted to extend the program to non-profit organizations, which she did not want to do at this point.

Mr. Boles brought up an ODOT document he had received from Matt McRae, titled *Beltline Highway: Coburg Road to River Road Plan: Do Travel Forecasts Reflect Changes in Gas Prices?* The defense of continued expansion of roadways, Mr. Boles said, had no substantive support. He hoped that the Commission would at least ask the Department of Transportation to back up their assertions and assumptions. He would also like an opinion from the City of Eugene's Transportation Planning as to whether this was a rational approach.

Mr. Skov said he had hoped as well that this document could be discussed, and he agreed with Mr. Boles that the document was inflammatory and dangerous, though perhaps well-intended. He suggested waiting until the end of reports by other commissioners to spend some time on this discussion.

Mr. Newcomb reported that the National Fish and Wildlife Federation, with about fifteen partners, had been asked to do some food security work including collecting old pesticides from the watersheds, providing technical assistance for conversion to organic farms, setting up a food security system, offering energy efficiency programs for agriculture, conducting workshops on converting to organic and lower energy types of farms, and soil and water sampling on farms to test for pesticides and fertilizers. This would begin as a two-year program. Secondly, he reported that the City of Eugene, along with EWEB and LCC, is developing a water-wise demonstration garden in Alton Baker Park. Lastly, he reported that Green Power grants were underway at EWEB and that EWEB Green Power customers could vote for one of four finalists through EWEB's website (www.eweb.org).

Mr. Finney reported 1) that the final public forum for the Community Climate and Energy Action Plan (CEAP) had been held on March 4, attended by approximately 50 community members. He thanked commissioners for attending these forums. Mr. McRae would be reporting to the Council on the draft plan on May 12, he said. 2) He said that on television station KEZI tonight there would be a report on the City of Eugene being named one of the twenty best cities for the future in the March edition of *Sunset Magazine*. One of the magazine's criteria had been the percentage of green power used by the community, which reflected EWEB's provision of renewable power to the community. 3) Mr. Finney said there was an invitation for commissioners to speak at a Cal Young Neighborhood Association the next week. 4) He had gotten minutes from the Joint Meeting of the Planning Commission today, which he would review and pass on to everyone when they were finalized. 5) Work Plan updates had been sent out last week, he noted, and he said the June meeting would probably be needed for developing the FY11 Work Plan. The May meeting would be held in the Saul Room of the Atrium, he said, since the McNutt Room would not be available on that date.

Mr. Newcomb reported that a "pill take-back" project the previous week had collected about 400 pounds of pills, of which about 10% were controlled substances. The project kept the pills out of the sewers and drinking water, he remarked. A number of counties in the state had participated in the project.

Mr. Skov reported having talked with people from Partners for Sustainable Schools. He saw there was a toe-hold on sustainability in the 4J school system, and he felt they would be potential partners for the Commission's education and outreach program. Secondly, he commented that he saw a need for making better connections with items discussed at meetings and how they related to Work Plan items.

Regarding the ODOT document Mr. Boles had brought up a little earlier, Mr. Skov said he thought it related directly to what the Commission should give advice on, though he was not sure to whom comments should be directed. Some ideas were 1) a letter could be written to ODOT, 2) something could be related to the City Council, 3) Council could be asked if they would like the Commission to write a letter to ODOT, and/ or 4) City Planning and Transportation staff could be contacted.

Commissioners took time to read through the one-page ODOT document. Mr. Skov remarked that this was a complicated issue, and he felt the Commission should make no changes in its plans. Mr. Funk remarked that ODOT must have formulas that they followed and believed, as opposed to randomly choosing to keep things as they were.

Mr. Boles agreed that this was the old type of approach used by transportation planning, where he felt that now the level of service of argument no longer held, at least in the time frame being argued for implicitly in the document. He hoped that the Commission would ask for evidence of the assumed growth that would present a need for expansion. He would also like to hear from the Transportation planners, from LTD, and from LCOG as to the data backing the assertions being made that could result in expenditures of hundreds of millions of dollars.

Ms. Jaworski offered some questions that could be asked, such as what was the methodology and how did it compare with the kinds of issues the Commission wanted to consider, and said she thought it important to present an attitude of interest rather than critique. She also would feel more comfortable, she said, if the Commission directed its remarks to the Council rather than the other agencies first.

Mr. Rexius agreed with Ms. Jaworski's suggestion to address the Council, noting the Commission's role as advisor to the Council.

Mr. Funk expressed a concern regarding if everything the Commission wanted to do had to go through the Council first because of the amount of time this process could take.

Mr. Skov agreed that going through the Council would address the issue of wanting to meet with the Council more often. He wondered if a letter could be composed and taken to Council, perhaps presented in the public comment time if a work session could not be scheduled soon enough.

Mr. Nystrom asked what the objective would be for this letter.

Mr. Rexius was concerned about three phrases in the ODOT letter—improve roadways, increase capacity, and improvement—each of which meant something different. He questioned whether the Commission wanted to express concern about ODOT's perspective on maintaining roadways properly and effectively, or was it about building new roads. He was not sure the letter implied building of new roads.

Mr. Skov said the problem he saw with the letter was that no distinction was made between ensuring that roads were safe and functioning on the one hand vs. prioritizing resources for expanding capacity for single occupancy vehicles as opposed to other transportation investments that could be made. He saw a problem in that 40% of energy in the economy came from petroleum, and if it became a lot more expensive, saying that other things would appear to take its place was perhaps misleading. He felt the Commission had a responsibility to push the City Council to press ODOT about such issues.

Ms. Jaworski responded that another response could be to say it wasn't known how, from this document, the decision-making criteria were related to the broader aspects of feasibility.

Mr. Boles remarked that he was not comfortable with Mr. Skov's interpretation because of Mr. Rexius's reference to some ambiguities. It was clear to him, he said, that "improved roadways" meant expansion and he found the intended push on hydrogen fuel cells to be frightening. He said he hoped the Council could be asked to help clarify the basis for the assumptions that seemed to guide policy and that when Council was addressed, copies could be sent to other jurisdictions that were part of the MPO. It was not just a Eugene issue, he noted.

Mr. Funk commented that assumptions made by ODOT were important to the Commission, and he agreed about going through the Council. He asked Ms. Osborn how to best move forward. She thought the idea of using the public forum at a Council meeting was the quickest and most efficient way, noting that Council would respond at the end of their meeting. She believed the earliest time for speaking at their public forum would be April 12.

Mr. Skov suggested, as an idea for a motion that could be made, that a letter be drafted to be presented at a Council meeting.

Ms. Jaworski, seconded by Mr. Bonnett, moved that the Commission create a draft letter to present to the City Council, wherein the Council would be asked to forward the letter to other concerned party. The motion carried unanimously, after the following further discussion.

Mr. Funk remarked that he assumed the letter would include questioning what kinds of assumptions went into creation of a document such as the one posted by ODOT.

Mr. Newcomb added that he would want to know what other alternative approaches had been considered, if any.

Ms. Jaworski said she would want to ask how all modes of transportation could be considered vs. highway transportation, and that it might be good to include ideas from the Commission on what were believed to be fundamental to sustainable criteria.

Ms. Skov asked if commissioners wanted to restrict the address to the questions about gas prices. Mr. Boles commented that he thought the subjects should include: gas prices, substitution of other fuels, forecasted VMT and the planning time frame.

Ms. Jaworski volunteered to create a first draft of this letter, with backup help from Mr. Boles. The draft needed to be completed within the next ten days.

4. APPLICATION OF THE TBL FRAMEWORK TO A PLANNING PROJECT

Lydia McKinney, from Long Range Planning in the Eugene Planning Division, introduced her use of the Triple Bottom Line tool framework for the Walnut Station project.

Ms. McKinney said that Kevin Finney had asked her in February to run her project through the Triple Bottom Line tool. She had felt some resistance at first because she was near the wrap-up phase of the project, with plans for the first public hearing with the Planning Commission in April and the City Council in June. Mr. Finney explained to her that rather than wanting to create another product or coming up with another report, he was interested in seeing what value the tool might offer.

Ms. McKinney provided a quick overview of her project: 80 acres of land on either side of Franklin Blvd. with which to create a vibrant, pedestrian-friendly, mixed-use center. She presented a photo simulation of the property showing some of the conversion plan.

Mr. Finney had shown Ms. McKinney the written format of the tool and the online version, and she read through the description of the tool. Questions used with the tool triggered new angles of the project for her to consider. In March she met with Matt McRae (CEAP), Raquel Wells (Equity and Human Rights), and Amanda Nobel Flannery (Community Development Division) and Ms. McKinney presented an overview of the project, and then they took a look together at the project with the TBL tool. The questions Ms. McKinney had come up with on her own were greatly enriched by sharing with these other professionals, she said.

Ms. McKinney noted that the outcome of a project might not change through using such a framework, but she found that it greatly informed both the process and the outcome. Another time, she said, she would want to begin a project with such a tool. She found having some criteria for assessing sustainability to be very helpful. The tool also provided a great process for use with staff discussions.

Mr. Bonnett asked how early in the process, and at what different parts of the process, Ms. McKinney thought the tool would be valuable to use. She responded that the project needed to be far enough along to have something to evaluate, so that once a plan was agreed upon, the vision could gain guidance from use of the tool.

Responding to a question from Mr. Rexius about what was most important from what she learned from the other staff she had met with, Ms. McKinney said that she had given the least thought to the social equity aspect. Ms. Wells asked her what impact the project would have on homeless people living in Franklin Park, which was a topic that had not been considered.

Mr. Rexius asked if a developer would have higher success if such a tool was used in developing the project framework. Ms. McKinney thought the tool would definitely be a help, leading one through many different aspects of a project, so that a broad-range view was attained. She also responded to Mr. Skov that she thought it could well be used for multi-use building planning and linking to green building, although the scope might be too small to apply to planning single-family structures.

Responding to a question from Mr. Newcomb about whether the tool could be used to compare the outcomes of doing something and doing nothing, Ms. McKinney felt it could be used that way, and that it was a great tool for clarifying issues that might not otherwise be seen, which could affect decisions to move forward with a project or not.

Mr. Funk wondered if Ms. McKinney had seen any aspects of content or structure of the tool that could be improved. She responded that the tool was a little intimidating at first glance, perhaps because of so much information appearing on each page, so that it was possible it could be presented in a little less intimidating format. She found having Mr. Finney go through it with her was very helpful.

In answer to Mr. Boles' question about whether there was a record of her use of the TBL tool for her plan, she said there was an early draft that could be updated and left online for others to see as a model. She related that her experience with using the tool was overall very positive and revealing.

In terms of making the tool available to the public for use outside of City departments, Mr. Finney said that ways could be looked for to make the software available by disk to help allay the complications of using the tool online.

5. BREAK

Mr. Skov called a 10-minute break.

6. FINALIZING THE LUTSCO MEMO FOR COMMUNICATION TO COUNCIL

Mr. Skov reported from his meeting with Mayor Piercy that she was supportive of the Commission meeting more regularly with the City Council. Regarding LUTSCO, Mr. Skov invited discussion on outcomes and best ways to achieve them, noting that Mr. Funk had distributed copies of a revamp of the memo.

Ms. Jaworski asked if the original purpose for writing this memo still held. Mr. Skov responded that the Commission had created its Land Use and Transportation subcommittee as its sole subcommittee and that this memo was the subcommittee's attempt to make sense of what had been heard from many people in the community in order to bring the information to Council. He remarked that land use and transportation had become seen as interconnected with climate change and energy issues as related to decision-making by Council.

Mr. Boles offered his view that for some commissioners it was hoped that the work of LUTSCO would lead to direct policy recommendations for the Council that affected land use and transportation in the near future. He was convinced that those policies, if not affected by an organized effort connecting land use, energy, transportation and climate, would not fall on receptive ground. This memo was an attempt to lay out the issues and make the connections that would help Council to start making the difficult decisions, he said.

Ms. Arkin saw one outcome being conversations with partners within the larger Metro area, recognizing that what was happening in Eugene was connected with happenings in Springfield and Cottage Grove, and though there was not an advisory role in the other communities, she felt it was important to include the other communities in discussions so that there could be cooperation among the members of the larger community.

Mr. Bonnett recalled the intention for commissioners to meet with their respective Council members to explain the document. It was clear to him that the Commission was asking the Council to take specific positions and use different screens or lenses to inform their decisions. Since Mr. Matthews earlier in the meeting had presented his opinion that without changes being made to the document, he felt it would be received as somewhat inflammatory, Mr. Bonnett recognized there was a lot of work to do to bring the document into better alignment with what the Council might find acceptable.

Mr. Skov asked if all commissioners had seen the debriefing of Council's discussion on STP-U funding. He noted that all car-focused investments had been okayed and an amendment had been proposed that if funding was short, the first thing to be eliminated should be anything to do with bike or pedestrian issues. That amendment had failed, he said, though by a small margin.

Mr. Newcomb commented that it was not widely accepted that climate change would adversely affect cities, and there was no data to support this assumption. He felt there was a need to demonstrate how climate change could affect Eugene and how Eugene must act now to prevent economic disruption from fuel spikes. He noted that in presentations he was giving, he was now leading with policy recommendations and following up with the data piece so that arguments could be avoided. He recommended re-ordering the memo to bring the recommendation aspect to the beginning. Issues of climate change and peak oil were often not accepted by both the public and local government, he said.

Ms. Jaworski wondered if it might be more effective at this point for the Commission to address a number of individual issues such as transportation prioritizing, climate action plan, and STP-U with a succinct policy message, rather than making a broad policy statement when there seemed to be some risks in doing so. Mr. Skov responded that the Commission had perceived some common themes and sensed that a response at the larger level was needed.

Mr. Rexius thought Ms. Jaworski's idea was brilliant. He explained what he thought he had heard was for the letter to accompany the Climate and Energy Action Plan with a "forward" endorsing the plan and describing what the Commission thought ought to be considered in that plan. He wondered if using terminology like "climate and energy uncertainty" rather than "climate change" and "peak oil" might be more helpful. Most everyone agreed, he added, that uncertainty existed with these issues.

Mr. Funk said he was under the impression that the memo was meant to be a guide or framework for Council decision-making for land use and transportation issues.

Mr. Skov clarified that the subcommittee had been created because there had been much public comment that related to issues of land use and transportation, and that the nexus of these two areas was not being addressed, so there was a responsibility felt to address this.

Mr. Funk responded that the Commission wanted some kind of action on these issues, including some specific recommended policy realignments.

Ms. Osborn reported that she had scheduled a work session for the Commission with the City Council for April 28, and that the time could be used however the Commission wished. There was another scheduled work session in May to share the draft of the Climate and Energy Action Plan with Council, which would give them a preview of what would be coming in the final document in August.

Mr. Boles suggested the April 28 session be used for an open discussion with Council after commissioners had met with their respective councilors. Mr. Skov proposed that before the next Commission meeting on April 21 some revisions be made to the document reflecting the advice offered by Mr. Matthews, and that commissioners meet with their individual councilors.

Mr. Newcomb said that his appointing councilor would ask why he should do some of the things being suggested, what the long-term advantage for the community would be, and he felt this needed to be better spelled out in the document.

Mr. Finney summarized what he thought was being proposed, which was first that Mr. Skov and Mr. Funk would meet with Kevin Matthews, rework the document to meet some of his concerns, then commissioners would meet with councilors individually, then the Commission would meet on April 21 for a final discussion and to prepare for the April 28 meeting with the Council. It was suggested that at-large commissioners could meet with Development or Planning community members to discuss these issues.

Mr. Funk noted he would be in Washington, DC from April 4-20, but could be communicating by email. Ms. Jaworski asked that notes coming in from individual commissioners be forwarded by email to all commissioners so that everyone would be in the communication loop.

Ms. Osborn added that a cover letter needed to be ready by April 19 to go to Council, though strategizing after that time, at the April 21 meeting, would still be helpful.

Mr. Skov reported that just today he had received a Power Point presentation from the Planning Department on ECLA. He would forward this on to all commissioners. As well, he was still coordinating with the Planning Commission and would meet with them the following week to try to get the joint subcommittee together. Both these issues, he said, needed to be discussed with Council.

7. DEBRIEF OF THE CHAIR'S MEETING WITH MAYOR PIERCY

Mr. Skov reported that he, Mr. Finney and Mr. Bruce had met with Mayor Piercy the week before where they discussed the Commission's work plan with her. She reiterated the approach to the ECLA discussion that had been presented by Lisa Gardner, which was less confrontational and inflammatory. She also suggested that the Commission find its way to supporting it in a way similar to its support of the climate and energy planning process.

A brief discussion with the Mayor about economic development issues brought up the fact that there would soon be some interim outputs or near-final outputs from the joint elected officials group. They spoke about Senate Bill 1059, the most recent legislative effort linking land use and transportation at the MPO level for planning greenhouse gas reductions. This was very much "on her radar" Mr. Skov said.

The Mayor related that Council had been having discussions about its need to have more regular communication with their advisory groups. Mr. Skov felt this meant the Commission's efforts to reach out to Council would be expected and possibly warmly welcomed.

Mr. Finney added that Mayor Piercy had said she wanted the Commission to "feed the conversation with leading questions, not directions or positions."

Responding to a question by Ms. Arkin about the Mayor's vision, Mr. Skov said that 1) she was clear about ECLA, wanting people to focus on what kind of community they wanted to live in, and 2) she wanted some kind of TBL decision-making framework to be rolled out.

8. THE DRAFT FOOD SECURITY REPORT—THE COMMISSION'S ROLE AND POSSIBLE ACTIONS

Mr. Skov had one clarification on the draft Food Security Report, noting that he had to be reminded that this was being prepared for Council rather than for the Sustainability Commission.

Mr. Boles remarked, concerning an outcome of this plan, that he felt if Council accepted the scoping plan, it needed to be integrated with the Climate and Energy Plan. Mr. Bonnett asked if he meant that whatever was adopted of the Climate and Energy Plan would inform the Food Security Plan. Mr. Boles responded that he saw it conversely, that the Food Security Plan called out some things that needed to happen that required staff resources, and that those resources had been committed for the Climate and Energy Action Plan but not for the Food Security Plan since it was simply a scoping plan.

Mr. Skov wondered whether the Commission should suggest a structure with which options or recommendations would be presented to Council. Mr. Bonnett's recollection of Mr. Nelson's comments was that he did not see a big need to prioritize what should be done first and that he was looking for some help in initiating implementation, and expected the process to be slow and piecemeal. Because of this, Mr. Bonnett had some concern about Mr. Boles' comments about connection with the Climate and Energy Action Plan.

Mr. Boles responded that he did not see a conflict with Mr. Bonnett's comments. There were opportunities, he said, to pick up on subsets of the Food Security Plan and bring them inside the Climate and Energy Action Plan as it unfolded. Not all the food security aspects could be captured within the CEAP, but he felt that some could and that there were natural connections. A lot of groups were needed to be brought on board in order for safe and affordable, locally produced food to be available for everyone.

Mr. Skov added that since hard work had been necessary to rein in the boundaries of what was fair game to consider as part of the Climate and Energy Action Plan, that this was an opportunity to see that there were other options for food security.

Ms. Jaworski suggested that an important message to communicate to Council would be a cover letter of endorsement saying that the Commission had heard from many partners who showed their commitment to its success and that the Commission supported it; that although it was a big issue, phases could move forward opportunistically, that it was seen that there were pieces that looked as though they would connect well with the Climate and Energy Action Plan, and that people in the community supported the plan and would make it a success.

Mr. Skov reminded the group that the Food and Ag meeting for CEAP was not a climate and energy and agriculture meeting, but rather a sustainable agriculture meeting. As the Commission would look at draft outputs of CEAP over the next few months, he hoped it would be kept in mind that Matt McRae was not charged with creating a sustainability plan for Eugene, but a climate and energy plan. The Commission might need to help by stating this was beyond their scope.

9. COMMISSION LIAISON ASSIGNMENTS

Mr. Skov handed out a list of liaison assignments, with many open spots. Since the last meeting, he said, he had met with two pro-sustainability community members who said it appeared to them that the Commission had done nothing yet. He felt this pointed to a need for an outreach strategy for touching base regularly with community organizations.

Mr. Skov explained that there had been a long list of organizations earlier and that circumstances had prompted the forming of relationships with certain groups, so that the current list was shorter. He asked Commissioners to sign up on the list where there were openings, and to add other organizations to the list as desired.

Ms. Jaworski commented that there was an effort to organize a new farmer's market in her neighborhood, and that the original Farmer's Market was perturbed by this effort. She thought it would be good to help elevate the conversation around the issue by talking about what was good for the City.

Steve Vollenweider, prospective student at the University of Oregon, asked if the Commission had considered having liaisons with the local schools, noting that it was a great way to connect with young people who would be long-term community members. Mr. Skov responded that Ms. Arkin was being a liaison for 4J School District, Lane Community College and the University of Oregon. He also mentioned the Partnership for Sustainable Schools which was being a contact point for a number of schools.

Mr. Newcomb noted that his name was missing from the list.

Mr. Rexius said he was scheduled to meet with the Chamber of Commerce.

Mr. Funk remarked that two of his ongoing contacts were beer dates and one was a coffee date, very informal, though a lot of information was shared.

Mr. Skov said he would add Mr. Newcomb's name to the list and email it to all, asking for people to sign up where they were committed.

10. CLOSING—NEXT MEETING, OTHER FOLLOW-UP

Ms. Arkin remarked that there had been requests from representatives of Green Lane and she hoped there would be some follow-up with them. She also wondered if it might be a good idea to go through the PowerPoint presentation together and discuss their public presentations.

Mr. Skov said the message they would present needed updating, as well as the list for communicating the message, when it was clear.

Mr. Boles agreed that the Commission's message needed updating, and said he thought the liaison roles should be for updating the community on Commission goals and activities and receiving feedback about what the community would like the Commission to focus on.

Mr. Skov adjourned the meeting at 8:30 p.m.

(Recorded by Judy Burton)