

Procedure
5.11

**EFFECTIVE
DATE
5-15-00**

**Eugene
Police Department**



Covert Investigations

5.3.1 PURPOSE AND SCOPE

PART I - Responsibilities and Procedures for All Personnel

- A. Officer conduct
- B. Undercover operations

5.3.2 RESPONSIBILITIES AND PROCEDURES FOR ALL PERSONNEL

A. Officer conduct

1. Covert investigators are often required to work in less than ideal environments, associate with disreputable people and have their moral principles challenged. For these reasons, you must exercise care to avoid placing your integrity in question. Failure to do so results in a diminishing of your usefulness to such assignments and will mandate corrective action.
2. Officers working undercover assignments are expected to use good judgement, and to follow applicable department procedures.
3. Prior to assuming the role of a criminal, co-conspirator, or similar role that involves personal contact with others, you must have the authorization of your supervisor.
4. If an officer who does not normally work covert assignments feels that a particular situation warrants such a tactic, s/he (with the permission of his/her supervisor) should contact the supervisor of a department unit familiar with such operations for guidance.

B. Undercover operations

1. Any undercover operation must be well-planned and carefully thought out in advance.
2. Ensure that adequate cover is available for the undercover officer, and that adequate communication systems are in place between involved officers.
3. Dispatch should normally be notified in advance of all undercover operations.

4. Have a plan in place to abort the operation if officer or public safety is jeopardized.
5. Place any controlled substance you acquire into evidence following standard protocols. You may not destroy, hold, divert, or dispose of a controlled substance except in accordance with department procedures.
6. An operational debriefing should normally be conducted following an undercover operation.