

**Procedure
4.13**

**EFFECTIVE
DATE
12-11-00**

**Eugene
Police Department**



Parking Impounds

4.13.1 PURPOSE AND SCOPE

Parking Control would normally handle complaints of storage of vehicles on the street. This policy provides guidance to Police Officers and Community Service Officers in the exceptional circumstances where they would need to process such complaints.

PART I - Responsibilities and Procedures for All Personnel

A. Storage of vehicles on a city street

4.13.1 RESPONSIBILITIES AND PROCEDURES FOR ALL PERSONNEL

A. Storage of vehicles on a city street

1. Check the vehicle for wants/holds.
2. If the vehicle is creating a hazard, cite it for the violation creating the hazard and impound it immediately.
3. If the vehicle is not a hazard, mark the tire.
4. If the vehicle has not been moved after 24 hours:
 - a. Cite for Storage on the Street (*EC 5.135.*)
 - b. Place a yellow "Illegal Storage of Vehicle on City Street" form conspicuously on the vehicle.
 - c. Attempt to contact the owner to resolve the issue. If you are unable to do so, prepare a notice to the registered owner shown on DMV records. If you contact the owner and still intend to impound the vehicle, you will still need to prepare a notice to the owner. The Patrol Division Administrative Aide will then mail the notice, and route you a copy.

5. You may impound the vehicle five business days later if the owner has not requested an administrative hearing. If the owner has requested a hearing, you must wait for a determination from the court.
6. You may grant a 48-hour extension to move the vehicle if there has not been a prior request for an extension for that vehicle within six months.