



## **MINUTES**

Eugene Sustainability Commission  
Atrium, Saul Room  
Eugene, Oregon

August 16, 2017  
4:00 p.m.

**PRESENT:** Howard Saxion, Kevin O'Brien, Thomas Price, Zach Mulholland, Councilor Alan Zelenka, Ralph McDonald, Art Farley, Sue Wolling, Kelsey Zlevor, Doug Edwards. Chelsea Clinton-staff, Ethan Nelson-staff

**ABSENT:** Eben Fodor, Brittany Quick-Warner, Art Farley

### **Trusted Advisor Discussion**

#### **Integrity**

- We meet all four areas. We need to be heard more.
- Councilor Evans called out for not doing a good enough job around equity. We need to do more, not just change words in work plan.
- We need to walk our talk in everyday action. It's symbolic. How do we get to our meetings?
- Trying to align city policies with values.
- We need to seek greater understanding of what public wants and thinks.
- City talks a lot about fair wages. Why don't we give volunteers a bus pass? More support for volunteers.
- I do the work by sitting on other commissions and committees.
- We have some racial diversity on the Commission.
- We don't choose who's on the Commission. Would like to have more say in the process.

#### **Intent**

- We bite off more than we can chew.
- We have good intent. We are an advisory group. We don't set [the City's] agenda.
- Commissioner questioned the need to respond to what Council is working on. Crisis in climate and housing.
- We need to act in a bold way. We shouldn't worry about politics or cost.
- We control what we do. We should come up with best recommendations that we can. We need to tell it like it is.
- Trusted advisor rhetoric – Council uses Commissions for input on decision points.  
Trusted advisor in actuality – Council uses Commissions to a very limited degree.

- City Council doesn't reach out to any Board or Commission. City Council has lots of points of input.
- Need to be proactive to be heard. Also, be on-point, cogent, well done. When we do this, our input rises above.
- Letters that are included in packets that are on-point and cogent are really helpful.
- What is City Council's perception of the Commission's agenda or motive?
- Need to be more specific and consistent with our "elevator speech". We could get clear about our agenda/motive. It's supposed to be about the Triple Bottom Line (TBL).
- Show how to make things work for people who aren't like me (TBL context).

### Capabilities

- Are we relevant and informed? In the recent past, yes.
- Liked presentations throughout the year. Helped Commissioners become more informed.
- I don't know what everyone's strengths/capabilities are.
- Keep in mind, it is a volunteer board. This limits capability, but also, what you put in is what you get out.
- There's a system to what is happening. It's called the work plan.
- The Commission accept direction and give input to the City Manager and City Council.
- Work items – what can we do to be successful?
- Level of effort from each individual can really add to the impact.
- Limited staff time available.
- What does it mean to be a more proactive commission?
- Less concerned with what City Council ratifies.
- How can we work with staff better?
- Work plan approved by City Council. Council's way of having you check-in on efforts.
- Need more business owners and connections with private sector on the Commission.

### Results

- What is the result we are after? 1) Influence and added value on decisions. 2) Bring up and bubbling up of ideas. Bringing up relevant, cogent points that might not have been brought up otherwise. It can be somewhat frustrating because it is a bit indirect/intangible.
- Don't have that many business owners on Commission
- If you are waiting for a pat on the back, you are not in the right place.
- Commission gets to determine what success is. Define it and own it.

### **Building Capacity Work**

- See appendix for final working agreements.
- Each working agreement was adopted by a vote of the Commission.
- Task 1a – Moved to adopt by Commissioner Saxion. Second: Commissioner Price. Passed 10-0-0.
- Task 1b – Moved to adopt by Councilor Zelenka. Second: Commissioner Price. Passed 10-0-0.
- Task 1c – Moved to adopt by Commissioner Saxion. Second: Commissioner Mulholland. Passed 10-0-0.
- Task 1b amended to add point 5. Moved to adopt by Councilor Zelenka. Second: Commissioner McDonald. Passed 10-0-0.
- Task 2 – Moved to adopt by Commissioner Hayward. Second: Commissioner Edwards. Passed 10-0-0.
- Task 3 – Moved to adopt by Commissioner Mulholland. Second: Commissioner Edwards. Passed 10-0-0.
- Task 6 – Moved to adopt by Commissioner Mulholland. Second: Commissioner McDonald. Passed 10-0-0.
- Chelsea gave an update on the work on tasks 4 and 5.

## Work Plan Development

- Chelsea gave an overview of the FY17 Work Plan.
- Commission reviewed key accomplishments from FY17.
  - Public Comment to City Council
    - In support of Climate Recovery Ordinance (CRO) amendments
    - In support of City Council opposition to construction of Dakota Access Pipeline
    - Asking for information on process to divest from US Bank
  - Memos to City Council
    - Clear Lake UGB Expansion
    - Transportation System Plan (TSP)
    - Beltline Bridge Project (TSP)
  - Held Committee Meetings
    - Land Use and Transportation Planning
    - Climate
    - Tiny Houses
  - Building Capacity Work
  - Proposals in development
  - Commissioners asked to serve on other committees and be on groups like the Mayor's Ad Hoc Work Group on the CRO.
- Chelsea presented staff recommendation for FY18 work plan.
- Commissioners discussed topics for FY18 work plan. Proposed topics included
  - CEAP Update
  - TSP. Integrate the CRO/vision zero. Implementation plan.
  - Envision Eugene part 2.
  - Capital Improvement Plan (CIP) process.
  - Economic Development
  - Reduce GHG emissions
    - Facilitate discussion with Commissioners around CRO
  - Envision Eugene (Pillars 3, 7)
  - Riverfront advisory process
  - Educate collective on sustainable concepts
  - Reduce air pollution through Council Action
  - Establish better protection for Eugene mature trees/urban forest
  - Housing/housing choices. Liaising with Housing Policy Board. Construction excise tax.
  - Research/monitor policy options for automated vehicles (AVs)/connects to TSP
  - CEAP – plan review(TSP, solid waste plan)
  - As chair, empower all Commissioners in their work
- Themes from ideas were collectively identified by the Commission.
  - CEAP Update
  - TSP
    - Participate in implementation plan process

- Interim updates
    - Possibility of updates at early stage
  - Housing
  - Envision Eugene
  - Building Capacity Work
    - Implement operating agreements
    - Focus on developing relationships with other boards, commissions, and targeted community groups
    - Participate in City of Eugene supported facilitator training
  - CEAP Update 2.0
    - Assist with educating and informing targeted groups on the process
    - Assist with plan review
  - Items to follow up and engage with at the appropriate time/Current items
    - Allow commission to work on items as the come up.
- Commissioner McDonald moved and Councilor Zelenka seconded a motion to move the following items forward to the work plan. Staff will follow up with a draft for the Commission to review in September.
- Items:
  - CEAP Update
  - TSP
    - Participate in implementation plan process
    - Interim updates
    - Possibility of updates at early stage
  - Housing
  - Envision Eugene
  - Building Capacity Work
  - Items to follow up and engage with at the appropriate time/Current items