

MINUTES

**Eugene Budget Committee
Harris Hall, Lane County Public Services Building
125 E 8th Ave.
Eugene, OR 97401**

**February 20, 2019
5:30 p.m.**

Committee Members Present: City Council Members Mike Clark, Chris Pryor, Emily Semple, Betty Taylor, Jennifer Yeh, Alan Zelenka; Budget Committee Citizen Members Jon Jasper (Vice Chair), Eliza Kashinsky, Ryan Moore, Scott Nowicki (Chair), Alicia Voorhees, Tai Pruce-Zimmerman

Committee Members Absent: Councilor Greg Evans, Councilor Claire Syrett, Citizen Member Shaun Londahl

Guest: Mayor Lucy Vinis

Call to Order

Chair Nowicki called the meeting to order at 5:31 p.m.

I. Welcome, Introductions

Chair Nowicki read the meeting agenda and welcomed new Budget Committee members Alicia Voorhees, Ryan Moore and Tai Pruce-Zimmerman. Committee members introduced themselves around the table.

II. Public Comment on Draft FY20-25 Capital Improvement Program (CIP)

1. *Linda Heyl* – Resident of Ward 2 and spokesperson for 350 Eugene. Expressed praise to all working on the FY20-25 CIP document for aligning it with the City's Climate Recovery Ordinance (CRO) goals and added that more work needs to be done on how to track and prioritize projects that meet the CRO goals.

Citizen Member Moore arrived at 5:34 p.m.

Councilor Zelenka arrived at 5:35 p.m.

III. Staff Presentation on Draft FY20-25 CIP

Mike Streepey, Senior Financial Analyst, highlighted the three significant changes in the CIP from previous iterations: greenhouse gas (GHG) emissions estimates for CIP projects, GHG emissions summaries to provide explanation and context to the data, and greater detail on capital projects within ongoing capital programs. He then provided a general CIP financial summary for the next six

fiscal years, explaining that the majority of proposed spending will be for maintaining the existing infrastructure.

Matt Rodrigues, City Engineer, highlighted the five program areas specific to Public Works and how each of these integrate with City guides, initiatives, plans and ordinances. He explained that funding sources for Airport projects present unique funding situations due to Federal Aviation Administration (FAA) financial rules, Parks and Open Spaces funding mostly comes from system development charges (SDCs) and general obligation bonds, while Stormwater, Transportation, and Wastewater projects are funded by user fees and SDCs, with the exception of some federal grant money for certain transportation projects.

Jeff Perry, Facility Management Division Manager, described the types of City structures, office buildings, park facilities, swimming pools and community centers totaling one million square feet in the CIP. He also described the three areas that shape Facilities' work: preservation and maintenance, site and facility improvements, and new capital facilities construction. He further highlighted how Facilities projects closely align with the CRO and other City initiatives, such as equity in contracting.

Mr. Streepey reminded the Committee of the CIP review and approval process and overall timeline. He stressed that CIP projects are balanced across program areas to maintain fiscal integrity and are primarily designed to maintain and upgrade the existing infrastructure.

IV. Budget Committee Discussion and Recommendation to City Council

Chair Nowicki opened the floor for general questions or comments. After each of the Committee members had the opportunity to speak, Chair Nowicki opened up the queue for further questions.

MOTION: Ms. Kashinsky, seconded by Mr. Pruce-Zimmerman, moved to approve the FY20-25 CIP as presented by City staff on February 20, 2019. Councilor Clark opposed. PASSED 12:1.

V. Break

Chair Nowicki called for the Committee to be in recess for a break at 6:45 p.m.

Chair Nowicki called the meeting back to order at 6:55 p.m.

VI. Financial Condition Update & Discussion

Twylla Miller, Finance Director, presented a forecast of the financial condition for the City, and a general overview of the City's financial management including fund reporting, revenue sources, legal restrictions, forecasting and the Reserve for Revenue Shortfall. She also described potential risks to the City's financial stability, including future PERS rate adjustments.

Jon Ruiz, City Manager outlined the City philosophy and vision over the past 10 years and into the future, including sound budgeting principles and a focus on service enhancements. He emphasized

commitments to community service, financial stewardship, and employee satisfaction. He also praised the work accomplished to achieve a Moody's Aa1 bond rating.

Chair Nowicki opened the floor for comments and questions on the Financial Condition Update.

VII. Election of Officers

Chair Nowicki requested nominations regarding the election of Budget Committee officers at 7:52 p.m.

NOMINATION: Councilor Clark, seconded by Councilor Zelenka, moved to nominate Scott Nowicki as chairperson of the Budget Committee. PASSED 13:0.

NOMINATION: Councilor Semple, seconded by Councilor Clark, moved to nominate Jon Jasper as vice chairperson of the Budget Committee. PASSED 13:0.

VIII. Next Steps

Chair Nowicki restated the FY20-25 CIP approval timeline, adding that Budget Committee members would receive the FY20 Proposed Budget document two weeks prior to the April 24th meeting. Current vacancies on the Budget Committee have been announced and applications are being accepted through the City website until March 10.

Chair Nowicki also announced that Josh Skov is leaving the Budget Committee and has joined the Lane Transit District Board of Directors.

Councilor Clark requested that all Budget Committee members past and present be honored with a plaque or other recognition for their public service.

Ruiz responded that Mr. Skov and other departing members could be recognized at a future Budget Committee meeting.

ADJOURN

Chair Nowicki adjourned the meeting at 7:58 p.m.

Respectfully submitted,

James McClendon
Management Analyst 2, Public Works Department