

Memorandum

Date: May 26, 2020

To: Budget Committee Members

From: Vicki Silvers, Assistant Finance Director, (541) 682-5082

Subject: May 27 Budget Committee Meeting Materials

Included in this packet are the following materials for your meeting on Wednesday, May 27.

- Agenda for May 27, 2020 Budget Committee meeting
- Minutes from the May 20, 2020 meeting
- Information Requests Memo
- Draft Budget Committee motions

A direct link to these and other Budget Committee meeting materials can be found at <https://www.eugene-or.gov/2517/Budget-Meeting-Materials>. This link will be updated with these materials the morning of May 27.

Please review the draft minutes from the 5/20/2020 Budget Committee meeting. If you have any edits to the minutes, please send them to Abby Alway electronically at AAIway@eugene-or.gov prior to the meeting on Wednesday and she will compile a list of changes for the Committee's review and approval.

We look forward to seeing you on Wednesday. If you have questions about the packet or the meeting, know that you will not be attending the meeting or need other help, please call me at (541) 682-5082.

A G E N D A
EUGENE BUDGET COMMITTEE
Wednesday, May 27, 2020
Zoom Meeting*
5:30 p.m. – 8:00 p.m.



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| 5:30 – 5:35 p.m. | I. Welcome and Housekeeping
Jon Jasper, Budget Committee Chair |
| 5:35 – 5:40 p.m. | II. Minutes Approval
Jon Jasper, Budget Committee Chair |
| 5:40 – 6:00 p.m. | III. Public Hearing |
| 6:00 – 6:50 p.m. | IV. Budget Committee Deliberation
Jon Jasper, Budget Committee Chair |
| 6:50 – 7:00 p.m. | Break |
| 7:00 – 7:50 p.m. | V. Budget Committee Deliberation and Action on FY21 Proposed Budget
Jon Jasper, Budget Committee Chair |
| 7:50 – 8:00 p.m. | VI. Recognition of Service
Jon Jasper, Budget Committee Chair |
| 8:00 p.m. | Adjourn |

*Due to Governor Kate Brown’s Stay Home, Save Lives Executive Order to combat the spread of Covid-19, this meeting will be held remotely using virtual meeting technology. Information about online or other options for access and participation will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

MINUTES
Eugene Budget Committee Meeting
Zoom Meeting
Wednesday, May 20, 2020
5:30 p.m.

Committee Members Present: City Council Members Emily Semple, Betty Taylor, Alan Zelenka, Jennifer Yeh, Claire Syrett, Chris Pryor, Greg Evans; Citizen Members, Eliza Kashinsky, Tai Pruce-Zimmerman (Vice-chair), Jon Jasper (Chair), Katharine Ryan, Randy Groves, Shaun Londahl

Committee Members Absent: Councilor Mike Clark, Alicia Voorhees, Ryan Moore

Guests: Mayor Lucy Vinis

CALL TO ORDER

Chair Jasper called the meeting to order at 5:30 p.m.

I. Welcome

Chair Jasper welcomed all participants to the meeting and thanked all for joining in this new, virtual meeting format.

II. Minutes Approval

Due to audio issues encountered during broadcast, the audio for this portion may not have been captured in its entirety in the webcast

The Budget Committee received past meeting minutes for review and approval. The minutes pending approval were for the following meeting: May 13, 2020.

MOTION AND VOTE: Citizen Member Eliza Kashinsky, seconded by Councilor Pryor, moved to approve the minutes as described above. PASSED 13:0.

III. Public Comment Section

Due to audio issues encountered during broadcast, the audio for this portion may not have been captured in its entirety in the webcast

1. *Lin Woodrich*, Ward 6 and Ward 8, Bethel Citizen's Co-chair. Spoke in favor of neighborhood associations and their ability to help vulnerable residents during and following COVID-19 and outlined a desire to secure funding to provide communications in both English/Spanish.
2. *Stan Dura*, Ward 3, Laurel Hill Neighborhood Association Co-chair. Shared activities conducted by his neighborhood association. Encouraged council to continue funding for neighborhood associations.
3. *Ian Winbrock*, Ward 7, At-Large Board Member of Whitaker Community Council, and co-chair of Neighborhood Leaders Council. Presented three requests: (1) maintain funding levels for neighborhood associations, (2) condition 50% of city grants for neighborhood associations to conduct COVID-19 response, (3) allow neighborhood associations to be eligible for a portion of the \$520,000 in COVID-19 recovery funds in the amended budget.

IV. Budget Committee Deliberation

Chair Jasper invited each Budget Committee member to provide three minutes to provide comments or ask questions regarding the amendments to the FY21 Proposed Budget in a round robin format. After each of the Committee members had the opportunity to speak, Chair Jasper opened the queue for questions and further discussion.

V. Wrap-up and Next Steps

Chair Jasper discussed next steps by reminding the Committee that they will vote on motions at the final meeting on May 27th, and that all motions should be sent to City staff by 5 p.m. on Monday, May 25th so they can be circulated to the Committee prior to the final meeting.

ADJOURN

Chair Jasper adjourned the meeting at 6:25 p.m.

Respectfully submitted,

Abby Alway
Program Coordinator, Finance Division



Memorandum

Date: May 26, 2020

To: Budget Committee

From: Vicki Silvers, Assistant Finance Director

Subject: Information Requests

This memo includes responses to unanswered questions received from the Budget Committee since the May 13, 2020 Budget Committee meeting. This includes questions submitted by Katharine prior to the May 13 meeting that were omitted in the last packet. Responses to all questions asked to date are included in this memo, with new questions and responses beginning at question #16.

#	Date Requested	BC Member	Question/Information Request	Department
1	5/6/2020	Kashinsky	Prior year funding removed in FY21: HSC contribution: The additional contribution to the HSC was added last year to keep them "whole" because of an expected reduction in CDBG funding. Did that reduction materialize, and does it continue? If we don't continue the HSC funding, will it result in a cut in services?	PDD
14	5/13/2020	Londahl	What will HSC funding level look like in the FY21 Proposed Budget?	PDD

The City of Eugene contributes funds annually to the Lane County Human Services Commission (HSC) with both General Fund and Federal Community Development Block Grant (CDBG) funding. These contributions help provide critical services to our community including housing, food, and crisis intervention.

The City has committed to contributing \$350,000 of CDBG funding every year for the HSC to distribute to local nonprofit human services organizations. This HSC contribution comes from annual CDBG grants and program revenue, and the amount available to contribute is determined by a formula combining these inputs. However, in FY19 and FY20, program income was not high enough to reach that commitment.

The FY20 "gap" between funds available and funds committed was predicted to be \$40,000. For this reason, the Budget Committee recommended to Council a \$45,000 one-time General Fund allocation that became part of the FY20 Adopted Budget. As predicted, there was a gap in FY20, especially as CDBG-related program income dropped significantly due to the COVID-19 pandemic. There may be a similar gap in FY21 due to the ongoing impacts of the COVID-19 pandemic. Based on the drop in CDBG program revenues at the end of FY20, the gap in FY21 is again estimated to be \$40,000. The HSC budget is administered by Lane County and has multiple funding sources, so an impact to service of reduced funding is not yet known to City staff.

HUD funding is made available through a CDBG Request for Proposal process to provide local qualifying non-profits with needed capital to maintain, rehabilitate, and expand their service providing facilities. In FY21 \$430,000 is allocated for identified projects (McKay Lodge and Whiteaker Head Start) and \$320,000 for future projects.

Program	FY21 Amount	Source	One-Time or Ongoing
Human Services Commission	\$810,000	General Fund	Ongoing
	\$310,000*	CDBG-HUD	Ongoing, and contingent on Federal budget allocation and formula.
Human Services Capital Improvements	\$750,000	CDBG-HUD	One-Time and contingent on Federal allocation

*\$350,000 was anticipated amount budgeted prior to COVID pandemic. Formula restricts the actual amount.

2	5/6/2020	Kashinsky	Prior year funding removed in FY21: Early Literacy: is funding elsewhere to implement the plan? Or is there money elsewhere that is being carried over?	LRCS
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With this one-time early literacy funding, staff are working on a pilot project in collaboration with the Bethel School District. The pilot aims to create a long-lasting network of individuals and organizations in the Bethel community that are dedicated to improving literacy for all youth, especially grade 3 and below. This project is in progress and efforts will continue into FY21. The long-term goal of the early literacy program is to develop a sustainable, systematic approach to addressing early literacy that can be replicated in other parts of our community. Any funding not utilized in FY20 will be re-appropriated into FY21 during the supplemental budget #1 (SB1) process.

3	5/6/2020	Kashinsky	Prior year funding removed in FY21: Downtown Wayfinding Project: Is funding elsewhere to implement the plan?	LRCS
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The one-time funding for the Downtown Wayfinding project in both the General Fund and Riverfront Urban Renewal District included funding for sign fabrication and installation. Signs are in the process of being fabricated, and as allowed under COVID-19 guidance, will be installed later this year. Any funding not utilized in FY20 that will be needed to complete the project will be re-appropriated into FY21 during the SB1 process to complete the project. It is not anticipated that additional requests for funding will be required.

4	5/6/2020	Kashinsky	Prior year funding removed in FY21: Housing Tools and Strategies: Is there carry over? Or funding elsewhere?	PDD
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Unspent FY20 funds dedicated to Housing Tools and Strategies will be re-appropriated at FY21 SB1 process. Attached (Attachment A) is visual that shows the progress of the Housing Tools and Strategies

project. You can also find the quarterly progress updates to Council at the project website:
<https://www.eugene-or.gov/3960/Housing-Tools-and-Strategies>

5	5/6/2020	Kashinsky	Prior year funding removed in FY21: Is there carryover funding for CAHOOTS ?	All
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The Eugene Police Department continues its long-standing partnership with White Bird mobile crisis intervention program CAHOOTS into FY21 and will continue to fund the base contract. Unfortunately, due to challenges with recruitment, CAHOOTS was unable to achieve staffing levels necessary to fully implement the strategy of increased hours in FY20. Savings from the FY20 funding will be carried forward to FY21 as increased staffing levels are achieved and the organization can fully implement this strategy to provide additional hours of service to our community.

6	5/6/2020	Kashinsky	Prior year funding removed in FY21: Is there carry over funding for the Community Events Partnership ?	LRCS
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This one-time funding is dedicated to partnering with organizations for large scale events in Eugene, such as the 2020 U.S. Track and Field Olympic Team Trials. Due to COVID-19, many of these events have been postponed until the spring/summer of 2021. Funding will be re-appropriated to FY21 during the SB1 process.

7	5/6/2020	Kashinsky	Prior year funding removed in FY21: Is Equity in Contracting being reevaluated and may come back for additional money later?	Central Services
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Provided one-time FY20 funding to the Central Services Department to continue the Equity in Contracting program. The program builds supplier capacity and supports Council goals, such as inclusion and diversity, through the City's contracting practices. Longer term program activities and support will be evaluated over the summer. Unspent funds will be reappropriated on the FY21 SB1 to complete this work.

8	5/6/2020	Kashinsky	Prior year funding removed in FY21: Is Spay and Neuter Clinic Relocation being reevaluated and may come back for additional money later?	Central Services
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City staff have been working on finding a new location for the Spay and Neuter Clinic since Greenhill Humane Society notified the City in 2018 of its intent to vacate the 1st Avenue Animal Shelter facility, which was previously shared with the clinic, and consolidate its operations on the Greenhill Road campus. The 1st Avenue facility is functionally obsolete, energy inefficient and requires a significant amount of ongoing maintenance, which has been cost prohibitive for a small operation such as the Spay and Neuter Clinic that occupies only 15% of the building's floor plan. The FY20 one-time funding was intended for

relocation/renovation costs (\$40K) and the ongoing annual lease expense (\$39K) for a new leased location.

To date, City staff have not been able to find a location that both meets the criteria for locating a Spay and Neuter Clinic and does not require substantial and expensive remodeling outside of our available budget. This FY20 funding will therefore remain unspent in FY20. Staff are continuing to look for a potential new location for the clinic and may request a re-appropriation on the FY21 SB1 to cover relocation and/or renovation costs.

9	5/6/2020	Kashinsky	Prior year funding removed in FY21: Nuisance Code Revisions - once they finish scoping, and have a proposal, will they need more funding?	PDD
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The one-time funding in FY20 is for the revision of nuisance code which includes drafting new code language as well as funding an updated nuisance code compliance code system. Code language revision is anticipated to be finalized in Fall of 2020, and the scoping of compliance code system needs is almost finalized. Unspent funds in FY20 will be re-appropriated on the FY21 SB1. Beyond the original FY20 appropriation, there will not be additional requests to the General Fund for either the nuisance code revisions or the code compliance system.

10	5/6/2020	Kashinsky	How much is expected to be brought in from the CET ?	PDD
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In FY20 there is a forecast of approximately \$400,000 being collected in CET revenue, with \$30,000 going to the State of Oregon Housing and Community Services Division. FY21 CET is difficult to predict as revenues are based on area construction activity which has dropped significantly in the recent months with future collections dependent on the speed of overall economic recovery.

11	5/13/2020	Semple	How flexible are the funds from the money from the payroll tax for the Community Safety Initiative?	Central Services
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See the attached response (Attachment B) that was provided by Kathryn Brotherton, City Attorney.

12	5/13/2020	Ryan	Request for TAC report. How much money has been used and for what purposes towards TAC implementation?	Central Services
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City of Eugene allocated a total of \$1.9 million towards TAC implementation pursuant to the direction provided by the City Council in July 2019. Of this amount, \$1 million is budgeted in the City Manager's Office operating budget (funds previously allocated for the Homeless Shelter Options) and \$0.9 million is budgeted in the General Capital Projects fund for the facility component of TAC implementation. As of 5/15/20, \$8,767 of the \$1 million CMO allocation had been spent on temporary staffing associated with Homeless Outreach Team pilot program. Additionally, the city of Eugene and Lane County hired a Joint Shelter & Housing Strategist (Strategic Initiatives Manager) in February 2020. This position will primarily focus on leading the implementation of two TAC recommendations 1) siting and development of a 75-bed low barrier shelter and navigation center and 2) the creation of 350

units of permanent supportive housing over 5 years. In addition, the position will coordinate and collaborate with partners leading other TAC initiatives. No funds for this project have been expended in the General Capital Projects fund.

13	5/13/2020	Londahl	What outside funding have we explored for seismic retrofit projects?	Public Works, Central Services
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In coordination with Risk Services, Facilities implemented a multi-phase seismic study of City facilities that were identified as important to emergency operations. The first phase categorized each of the facilities to aid in determining priorities for further study involving design and cost estimates. Staff reviewed 40 facilities, including all public safety facilities and buildings identified as potential emergency operations shelters, such as community centers and pools. The second phase narrowed the list to 10 facilities that were designated as high priority and required further study to develop designs and cost estimates. Based on the seismic study, Fire Station 7, 8 and 13 were selected for seismic retrofits and improvements. An Oregon Seismic Rehabilitation grant helped fund the construction projects, which were completed in FY19. Risk and Facilities staff are currently prioritizing and evaluating the feasibility of future seismic projects identified in the multi-phase study. Additionally, Facilities has been working with Public Works Maintenance to study buildings and structures critical to emergency operations at the 1820 Roosevelt site.

15	5/13/2020	Moore	CDBG Funding: What is the process for allocating new funds? Will this decision be made in a work session among Councilors, or will it be in on the Supplemental Budget?	PDD
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The process for allocating the CARES funding to the Community Development Block Grant (CDBG) Fund has yet to be determined. Details of the allocation process will be shared with the Budget Committee as soon as they are available. The first step upon receipt of the CARES funds will be to officially “recognize” and allocate the funds to the CDBG Fund in SB1.

16	5/12/2020	Ryan	Have there been any shifts in strategy re: economic development given impact of COVID-19 on businesses?	PDD
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Information on how the City is currently supporting Eugene businesses in response to the impact of COVID-19 can be found on the City’s website: <https://www.eugene-or.gov/CivicAlerts.aspx?AID=4365>

Longer term economic recovery strategies are being developed in line with a larger Community Recovery Plan targeting 5 major areas: Economic Development and Unemployment, Health and Social Services, Disaster Housing, Infrastructure, and Natural and Cultural Resources. As we learn more and our community moves through the Governor’s phases of reopening the City will continually post updates on our website: <https://www.eugene-or.gov/4361/Long-term-Community-Recovery>, and for updates related directly to supporting businesses recovery: <https://www.eugene-or.gov/4343/Business-Support>.

17	5/12/2020	Ryan	Unfunded Needs Assessment (UNA) - have there been conversations about adding anything under Category 4: Housing and Homelessness?	CS
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There are several programs working on issues of housing and homelessness that continually evolve based on community need, the economy, available funding, etc. During the annual UNA process program staff work with leadership to propose items to include in the UNA.

18	5/12/2020	Ryan	Is the position in the UNA, in category 4 the same as position on p. 110 for Construction Excise Tax (CET) ordinance?	PDD
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The Housing Policy, Planning, and Program Manager (1.0 FTE) described in the UNA is a different position than the Affordable Housing Trust Fund (AHTF) Analyst described on p. 110 of the FY21 Proposed Budget document. The position listed in the UNA would manage a broader portfolio of work addressing the City's growing and diverse needs around affordable housing. The AHTF Analyst was intended to support programs associated with the AHTF and assist with other affordable housing initiatives and projects. This position was proposed based on resources that were thought to be available in the AHTF prior to the COVID-19 pandemic and is not included in the amended FY21 Proposed Budget document.

19	5/12/2020	Ryan	Page 16 lists \$215,000 Housing Tools and Strategies for FY 20 under prior years' limited duration funding removed in FY 21, but on p. 49 it says \$215,000 was allocated in FY21. Was work done last year? Is there new work to be completed this year?	PDD
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That was an error on p. 49 and should have read FY20. Additional funding was not allocated in the FY21 Proposed Budget. For information about the FY20 project activity refer to question 4 in this document.

20	5/12/2020	Ryan	In the FY21 Proposed Budget on p 89, are the 2 FTE (Homeless Services Coordinator and Community Safety Initiative project manager) the same or different than what's on p 46? Are these existing or new positions?	CS/LRCS
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The positions noted on p. 89 and p. 46 are not the same. The positions listed on p. 46 are Library Recreation and Cultural Services positions (noted on p. 104). The Youth Inclusion position is not a new position, this position has been filled on a limited duration basis until the Community Safety Initiative (CSI) funding is adopted in the FY21 Budget. The afterschool programming position was new and is not included in the amendments to the FY21 Proposed Budget for the CSI.

The Homeless Services Coordinator and the CSI Project Manager listed on p. 89 are not new positions, they are currently filled as limited duration until the Community Safety Initiative funding is adopted in the FY21 Budget.

21	5/20/2020	Kashinsky	Marijuana Tax: What is the increase in revenue and how has it been allocated?	CS
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The City expects to receive \$1.3 million in local marijuana tax revenue in FY20 and has budgeted the same level in FY21. Local marijuana tax revenues have been designated by Council to be used for the Criminal Justice System, Parks Safety & Security, and Human Services funding. The following chart shows the funds that have been allocated in FY20 and the FY21 allocations that are part of the FY21 Proposed Budget:

	FY20	FY21
Revenue	\$ 1,300,000	\$ 1,300,000
Criminal Justice System	250,000	250,000
Parks Safety & Security	50,000	50,000
Administration	20,000	20,000
Downtown Sanitation	120,000	120,000
HSC Funding (1X)	45,000	-
Homelessness	270,000	-
Downtown Operations & Safety	200,000	375,000
Total Expenditures	955,000	815,000
Balance in RRSF	\$ 345,000	\$ 485,000

The funds that have not been allocated for specific actions flow into the Reserve for Revenue Shortfall as shown here and until allocated support the General Fund Reserve.

22	5/20/2020	Ryan	GEMT: Request for more information on GEMT revenue and proposed motion	CS/Fire
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GEMT is a voluntary program that makes supplemental payments to eligible GEMT providers who furnish qualifying emergency ambulance services to Oregon Health Authority Medicaid recipients. The supplemental payment covers the gap between the eligible GEMT provider’s total allowable costs, and the total reimbursements received for providing emergency medical transportation services to Oregon Health Plan members. The GEMT program was created after House Bill 4030 was passed in the 2016 legislative session. Over the past few years the program has been developed and rules enacted to allow reimbursement to begin this year.

The City received the first GEMT revenues this fiscal year under the program, a \$700,000 payment of FY18 activity that was received in January. The FY19 payment will be received by fiscal year end and is expected to be about \$720,000. Future annual revenues of \$790,000 are assumed in the forecast for FY21 and beyond.

GEMT revenues are deposited into the General Fund. This decision was made during the time that the legislation was under development and the organization was recovering from the great recession. The GF forecast has reflected the anticipated revenue collection for several years, including the uncertainty around the timing and amount of revenues collected. If funds were deposited in the Ambulance Transport Fund beginning in FY20, the future ongoing GF reduction strategies needed would increase by about \$750,000 between FY22 and FY24 to achieve a \$4 million in the Reserve for Revenue Shortfall each year and a 4% reserve target by the end of the forecast period.

23	5/21/2020	Ryan	How is the City of Eugene CDBG funding level for human services calculated?	PDD
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Eugene CDBG Funds for Human Service - Eugene will provide an estimated \$310,000 in CDBG funds to agencies funded through the Human Services Commission to support human services for low- and very low-income persons. As the amount of CDBG funds allocated for human services is subject to a federal 15% statutory cap for use of new CDBG grant funds and program income received during the fiscal year that ends on June 30, 2020 the actual CDBG funds available will not be known until the end of the fiscal year. As a result, the amount of CDBG funds may need to be adjusted each year based on depending upon the amount of new CDBG funds appropriated by Congress as well as local CDBG program income received through CDBG business loans and CDBG housing rehabilitation loans. Services funded with CDBG funds are provided by Food for Lane County, St. Vincent de Paul, Catholic Community Services, Relief Nursery, and Womenspace.



HOUSING TOOLS AND STRATEGIES ACTION ITEMS

HOUSING AFFORDABILITY, AVAILABILITY AND DIVERSITY OF TYPE

LAND USE

PROCESS EFFICIENCIES

HOUSING OPPORTUNITIES

COMPLETED process efficiencies and projects

Land Use Code Audit

Implement eBuild 1.0 to streamline permitting process

Reduce transportation SDCs for multi-family housing in downtown and on key corridors and for ADUs

Minimize costs by negating permit fee increase on projects adding a dwelling

Implement Construction Excise Tax (CET)

Reduce delays for environmental reviews of affordable housing projects

Form the Affordable Housing Trust Fund Advisory Committee

Form the Renter Protections Committee



ACTIONS IN PROGRESS

FALL 2019

WINTER 2020

SPRING 2020

SUMMER 2020

Clear & Objective Housing approval criteria update
Refine tree standards & repond to Planning Commission concerns



Accessory Dwelling Units (ADUs) code update
Recommend code changes in compliance with State law



River Road/Santa Clara Neighborhood Plan & Corridor Study



Implement HB2001 for middle housing



Implement eBuild 2.0 to streamline permitting process



Parks SDC methodology



CET implementation



Expand Eugene's land banking program : 1059 Willamette



Expand Eugene's land banking program: Iris Place



Renter protections



Review short-term rental regulations



KEY HOUSING POLICY DOCUMENTS TO MOVE FORWARD IN 2020

Comprehensive Plan

Parcel Specific Diagram

Consolidated Plan

Fair Housing Plan

For more detail on Housing Tools and Strategies progress, visit www.eugene-or.gov/housingtools.



Attachment B

Question: *Is there flexibility within the CSI budget to move money around to the various departments, or are the allocations strictly proscribed?*

While the payroll tax revenues can only be used to fund certain services (police, fire and emergency medical, municipal court and prosecution, prevention and homeless, and tax administration), how the payroll tax revenues are allocated among those services was not proscribed by Council. The Council did, however, state the purpose of the payroll tax is to raise *additional* revenue to increase community safety services beyond those funded by the City in FY18 (pre-“bridge” funding) and, based on that purpose, committed to using the payroll tax revenues to supplement, not replace, funding used in FY18 for community safety services. Thus, the flexibility to allocate the tax revenue among the services is limited by this commitment.

Even though the tax revenue allocation is not proscribed by code, general allocation assumptions were made in building the payroll tax system adopted by Council in June, 2019. The total community safety funding need (\$23.6 million/year), and corresponding payroll tax rates that needed to be imposed to meet the need (.0021/employer and .0044 or .0030/employee), was based on a package of community safety services. That package of community safety services was based, in part, on a set of desired outcomes (described in Section 5 of Ordinance No. 20616). Thus, any significant shift in the tax revenue allocations that were assumed in building the community safety payroll tax system has the potential of compromising the ability to achieve the outcomes that the City Manager must report on in seven years. Those outcomes being: 1) increase the number of minutes per hour officers are available for community policing; 2) reduce the number of calls for service per day to which no city personnel are dispatched to respond; and, 3) reduce the number of minutes it takes city personnel to respond to non-emergency requests for service.

That package of community safety services, and the general allocations of the revenues among the services, is described in Findings I and J to Ordinance No. 20616, stating:

I. Making some of the systematic changes needed to alter the current trajectory of our safety system will cost an additional \$23.6 million per year. The \$23.6 million funding need is based on the following package of community safety services:

- Police services, including 40 patrol officers, 5 detectives, 4 sergeants, 10 community service officers, 9.5 staff for 911, animal welfare and traffic safety officers, and evidence control and forensic analysts.
- Fire and emergency medical services, including the creation of a 911 triage program and field triage/community response unit.
- Municipal court and prosecution services, including opening third courtroom, expanding community court and mental health court programs and adding 10 jail beds and increased jail services.
- Prevention and homelessness services, including adding emergency shelters, a day center and funding after school programs at Title 1 schools.

J. To fund the above-described package of services, the \$23.6 million would generally be allocated among the services as follows: 65% for police services; 10% for fire and emergency medical services; 15% for municipal court and prosecution services; and, 10% for prevention and homelessness services.

In order to preserve the flexibility needed to adapt the community safety system to the evolving needs of the community, the above-quoted package of services and corresponding payroll tax revenue allocation are only findings to the payroll tax ordinance. To provide that needed flexibility, the Council adopted a code requirement that is consistent with those findings, yet less prescriptive, which states:

- 3.758** **Payroll Tax - Use.** Payroll tax revenue shall only be used to fund:
- (1)** Police services, including but not limited to, patrol officers, detectives, sergeants, community service officers, 9-1-1 staff, animal welfare and traffic safety officers, and evidence control and forensic analysts;
 - (2)** Fire and emergency medical services, including but not limited to, the creation of a 9-1-1 triage program and a field triage/community response unit;
 - (3)** Municipal court and prosecution services, including but not limited to, staffing a third courtroom, expanding community court and mental health court programs and adding 10 jail beds and increased jail services;
 - (4)** Prevention and homeless services, including but not limited to, adding emergency shelters, a day center and funding after school programs at Title I schools; and,
 - (5)** Administration of the payroll tax.

Draft Budget Committee Motions
May 27, 2020

FY21 Budget Committee Budget Motions:

1. Councilor Semple:

Motion: Move to recommend that the City Council allocate the originally proposed \$408,345 for 3.0 FTE in the Sidewalk Maintenance Program. Funds to come from the Road Fund (Fund 131). Program implementation is dependent upon sufficient and stable revenues in the Road Fund.

Rationale: Our sidewalks, especially older ones around downtown and the university, are in dangerous conditions. In many areas, trees have pushed the sidewalks up and they are uneven, have many cracks and holes, and big chunks missing. It is easy to trip and difficult to travel in a wheelchair, stroller or walker. It's an ADA challenge and inequitable for different populations. We want Safe Routes to School, Vision Zero and 20-minute neighborhoods, all of which need good sidewalks. To clean up our climate problems, we want people to walk, ride bikes, and use transit a LOT more. People won't walk on unusable sidewalks. The "world" might still be coming, and we will want to look good and be safe for our visitors. But, mostly, we need usable and safe sidewalks for people who live and walk here.

2. Eliza Kashinsky:

Motion: Move to recommend that the City Council allocate an additional \$45,000 in one-time funding to the Human Services Commission FY21 Proposed Budget allocation to offset the expected reduction in Community Development Block Grant funding. Funds to come from Local Marijuana Tax revenue.

Rationale: The Lane County Human Services Commission (HSC) provides funding to community organizations that provide social services, including housing, food, and crisis intervention to low and very low-income residents of Eugene. Eugene has historically contributed from both the General Fund and from Federal Community Development Block Grant (CDBG) funding. The City has committed to contributing \$350,000 of CDBG funding; however, limits on the use of CDBG funding mean that the City is only able to contribute \$310,000 of CDBG funding this year. A similar situation was encountered last year. At that time, the Budget Committee passed a motion to use Marijuana Tax revenue to contribute \$45,000 in additional one-time dollars to the HSC in order to hold the total contribution from the City steady. This motion does the same.

While the City's fiscal situation this year is radically different than it was last year, it is not the time to reduce the funding we provide for this purpose. Instead of reducing the need for the City to meet its commitment to funding key social services in our community, it makes that need even greater. We are facing record unemployment, emotional and mental health stressors, and extreme economic uncertainty. The services funded through the HSC provide a critical safety net to our residents affected by the current crisis and ensuring that safety net remains whole is a key method to ensure that we can recover both as individuals and a community.

3. Shaun Londahl:

Motion: Move to recommend that the City Council allocate one-time funds for \$73,238 to help the Human Services Commission (HSC) fund a 2% increase for subcontractors for the coming year.

Rationale: The HSC has heard from their subcontracted social service agencies that they are struggling to recruit and retain staff. The HSC is looking to provide additional funding for a 2% increase to subcontracts, this motion provides the City of Eugene's portion of the total 2% increase for subcontracted social service agencies.

4. Jon Jasper

Motion: Move to recommend the City Council direct the City Manager to place all revenues received from current and future Ground Emergency Medical Transport (GEMT) allocations into the Ambulance Transport Fund (Fund 592).

Rationale: Generally - The City of Eugene should to the greatest extent as is practical, allocate non-tax revenues to the fund most closely associated with the source of expenditure which allowed, or caused, the revenue to be collected. The purpose of this is to promote the greatest transparency possible in the budget, for the City Council, as well as the public, to be able to see the relative expenditures and/or net proceeds of individual departments and programs.

Specifically - All revenue from the GEMT allocation shall be included as a portion of the Ambulance Transport Fund. The monies received from GEMT allocations are as a direct result of specific ambulance transports which were provided, and for which other monies were also received from other sources for that specific transport, and therefore shall be included in the Ambulance Transport Fund so as to provide the greatest clarity and transparency when analyzing the reimbursements which are received for providing ambulance service.

5. Shaun Londahl:

Motion: Move to recommend that the City Council allocate an additional \$150,000 for Right of Way cleanup that was included in the FY21 Unfunded Needs Assessment as part of the FY21 Supplemental Budget process. Funding would come from the General Fund to be considered during the FY21 Supplemental Budget process if funds are available at that time.

Rationale: The TAC report outlined many coordinated initiatives that in concert will help address homelessness in a dramatic way. The welfare of those that are unhoused is of paramount importance, but also we must continue to make our community safe and enjoyable for all residents. Prior to the COVID-19 pandemic, Right of Way cleanup was in need of additional funding. Now that dispersed camping is even more prevalent, I believe Right of Way cleanup will require even greater attention. This is also the only item listed in the Unfunded Needs Assessment under the heading of TAC. I believe we must continue to support all TAC initiatives to move towards the solutions outlined in that report.

FY21 Budget Committee Recommendation Motions:

City of Eugene (COE)

Move that the Budget Committee recommend to the Eugene City Council the FY21 Budget for the City of Eugene that consists of the City Manager's Proposed FY21 Budget with the amendments presented on May 13, 2020, and the amended Property Tax Rates and Tax Levy schedule distributed on May 19, 2020; including the property tax levies and/or rates contained therein, amended to reflect appropriations for prior year encumbrances and prior year capital projects with the following amendments:

Urban Renewal Agency (URA)

Move that the Budget Committee recommend to the Eugene City Council, acting as the Urban Renewal Agency Board of Directors, the FY21 Budget for the Eugene Urban Renewal Agency that consists of the City Manager's FY21 Proposed Budget, including the property tax levies and/or rates contained therein, amended to reflect appropriations for prior year encumbrances and prior year capital projects.