

The purpose of this document is to provide the applicant and the City of Eugene with the information required for deferral of a portion of the building, mechanical, electrical, or plumbing design. Some documents related to local Eugene Code requirements may also be deferred; contact the respective staff reviewer for questions regarding local code deferrals and review fees.

Deferred submittals shall be listed on the construction documents submitted with the application for permit. Approval is required for deferral of any required submittal item.

When it is required that plans be prepared by a registered design professional, the deferred submittal documents must be submitted to the design professional in responsible charge, who shall then review the documents and forward them to Building & Permit Services. The documents must include a notation that they have been reviewed and found to be in general conformance with the design of the building.

Deferred submittal items shall not be installed until the deferred submittal documents have been approved by the City. You should allow sufficient time for the City's review of the deferred documents. Review timelines will vary depending upon staffing and the size and complexity of the submittal.

Except for plumbing and electrical reviews, the plan review fee for processing deferred submittals will be an amount equal to 35 percent of the building permit fee calculated using the value of the particular deferred portion of the project. This fee is in addition to the project plans review fee based on total project value.

Check each submittal item that you are proposing to defer on the checklist, and provide the total valuation of each deferred item and an estimated date when each item will be submitted for review. Local code deferrals may also be listed.

<input checked="" type="checkbox"/>	Deferred Item	Valuation	Date
<input type="checkbox"/>	1. Awnings		
<input type="checkbox"/>	2. Bleachers		
<input type="checkbox"/>	3. Curtain wall systems		
<input type="checkbox"/>	4. Electrical system	N/A	
<input type="checkbox"/>	5. Fire alarm system		
<input type="checkbox"/>	6. Fire sprinkler system		
<input type="checkbox"/>	7. HVAC system		
<input type="checkbox"/>	8. Plumbing system	N/A	
<input type="checkbox"/>	9. Prefabricated stairs, guardrails and handrails		
<input type="checkbox"/>	10. Pre-stressed concrete shop drawings		

<input checked="" type="checkbox"/>	Deferred Item	Valuation	Date
<input type="checkbox"/>	11. Steel storage racks		
<input type="checkbox"/>	12. Storefront systems		
<input type="checkbox"/>	13. Suspended ceilings		
<input type="checkbox"/>	14. Exterior veneer or cladding		
<input type="checkbox"/>	15. Wood, steel or composite floor or roof trusses		
<input type="checkbox"/>	16.		
<input type="checkbox"/>	17.		
<input type="checkbox"/>	18.		
<input type="checkbox"/>	19.		
<input type="checkbox"/>	20.		

- **Plumbing Deferral:** Plans submitted for original building permit shall accurately show all plumbing fixtures.
- **Mechanical and Electrical:** Deferred submittals shall include COMcheck energy compliance forms.
- **Local Code Deferrals:** Shall be determined on a project-specific basis. Consult with review staff.

I certify that the above information is correct, and understand the requirements regarding deferred submittals and that incomplete or incorrect information may cause delays for the applicant.

Signature of Applicant

Date

www.eugene-or.gov/bps