



AOA – GA BADGE APPLICATION PROCESS

Step 1: Obtain and complete the appropriate application. Ensure that the application is filled out completely, including initialed items and signatures. For any questions call 541-682-6636.

Step 2: Submit the completed application along with the acceptable forms of identification. Once the application has been submitted, you will go through the following processes, depending on badge type.

Office hours are Monday – Thursday 8am – 5pm & Friday 8am – 12pm

AOA Access

1. Submit a completed application and approved identification
2. Achieve approved Security Threat Assessment (STA) status from the Transportation Security Administration
3. Attend Airport provided Driver training (if needed)
4. Payment of Fee: \$15 Badge Fee

GA (General Aviation) Access

1. Submit a completed application and approved identification
2. Achieve approved Security Threat Assessment (STA) status from the Transportation Security Administration
3. Payment of Fee: \$15 Badge Fee

Step 3: If no disqualifications, you will be called to schedule an appointment. If you have not been called after a 7-day waiting period, call 541-682-6636 to verify status of Security Threat Assessment (STA).

- For an AOA Access Badge the appointment will last approximately 5 minutes to 1 hour, depending on if Driver Training is required.
- For a GA Access Identification Badge the appointment will last approximately 5 minutes.

Applicants must complete the Access ID process within 30-days of Security Threat Assessment submittal.

**All appointments are completed at the Eugene Airport Credentialing Office / Operations Center located at:
28827 Douglas Drive, Eugene, OR 97402.**

Please park in short term parking and bring your parking ticket in to be validated.