



Rental Housing Program Complaint Form

Written notice of the alleged violation(s) must be provided to the property owner or owner's agent at least 10 days prior to submitting a complaint to the City for non-essential services, or at least 48 hours for essential services.

- Yes**, written notice has been mailed or personally delivered to the owner or owner's agent in compliance with the minimum notification time listed above.

Please include the following information with this complaint form:

- Documentation that complainant is a party to a rental agreement at the address identified in the complaint. This may include: **driver's license**, **rental agreement**, or **billing statement**.
- A copy of the written notice provided to owner or owner's agent.

Tenant Information

Tenant Name

Tenant Address

Mailing Address

Contact Phone Number

Email

Owner / Owner's Agent Information

Owner / Owner's Agent Name

Owner / Owner's Agent Phone

Property Management Company (If Applicable)

Please describe the alleged code violation(s):

Complainant Signature

Date

You can submit this completed form by fax, postal mail, or hand delivery to The Rental Housing Code, 99 W 10th Avenue, Eugene OR 97401.