



**Office of the Fire Marshal**

1320 Willamette Street, Eugene, OR 97401  
541-682-5411, FAX 541-682-6882

**COURAGE**  
**HONOR**  
**SERVICE**

## Request for Springfield Fire Code Inspection

**Request must be submitted at least 30 days prior to your license expiring. Payment must be included with application in order for an inspection to be scheduled.**

Business Name: \_\_\_\_\_  
*Please Print*

Person Making Request: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
*Address City Zip*

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

On-Site Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ On-Site Phone Number: \_\_\_\_\_

Inspection Site: \_\_\_\_\_  
*Address City Zip*

**Select Type of Inspection:**

Occupancy Type B or E Inspection - \$208.00 Non-Refundable Fee

Occupancy Type I, SR, R-4 Inspection - \$425.00 Non-Refundable Fee

**Inspections:** A Deputy Fire Marshal will contact you to schedule your inspection once all documentation has been reviewed and the inspection payment has been received.

For every hour after the initial two hour inspection, there is an additional fee of \$110 per hour.

**NOTE:** A re-inspection is included in the original fee, but there will be an additional \$110 charge for the second non-compliance re-inspection.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Make Checks Payable to: **City of Eugene, Office of the Fire Marshal**



A shared service of the cities of Eugene and Springfield, Oregon

Date \_\_\_\_\_ Amount Paid:\$ \_\_\_\_\_ Check # \_\_\_\_\_ Initials \_\_\_\_\_