



COMMUNITY ADVISORY COMMITTEE- Summary Minutes

North Eugene High School, 200 Silver Lane, Eugene, OR

November 6th, 2018 6:00 P.M.

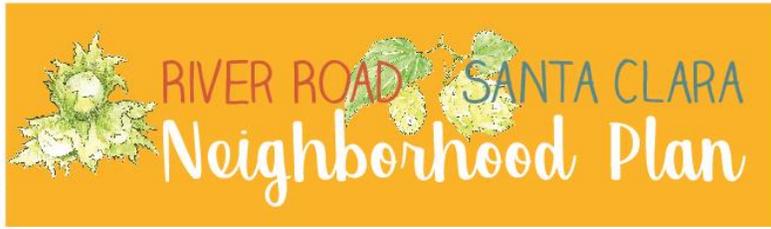
Present: Carl Below, Mary Leontovich, Jon Belcher, Rick Duncan, Louie Vidmar, Michele O’Leary, Louisa de Heer, Ann Vaughn, Rebecca Sprinson, Luke Callahan, Ed McMahon, Kate Perle

Staff Present: Eric Brown, Chelsea Hartman, Audrey Stuart, Jared Bauder (Lane County), Margaret Mazzotta (Eugene Police Department)

Outcomes: Revised draft goals and policies for the Community topic area

Agenda items

1. Introductions, Agenda review
 - a. The CAC members, staff, and community members all introduced themselves
2. Public Comment
 - a. Reminders were provided about upcoming River Road Community Organization events and the upcoming Fill Your Pantry event
3. Update on the Use of Google Docs and Public Records Law.
 - a. Staff continued discussions with the City Attorney’s office about the CAC using Google Docs to view and edit draft policies. The most recent advice is that the method (Google Docs) is not an issue, but the dispersed method of policy writing presents challenges for keeping transparent public records. Key information included:
 - i. Staff will save a version of the draft policies before and after each CAC meeting.
 - ii. More than five CAC members should not be editing the same Google Doc at the same time, in order to avoid inadvertently holding a Public Meeting.
 - iii. If CAC members make substantial changes they should keep a record by saving versions of the draft policies.
 - b. There was a discussion of the logistics associated with CAC members editing draft policies.
 - i. CAC members will be recommending edits by using the ‘Suggesting Edits’ setting within Google Docs.
 - ii. Documents will be shared with working group members so that they can view them but not edit them.
 - iii. The CAC goalkeepers will make suggested edits and take them back to their working group members for approval of the edits. There was discussion of the timeline and the fact that this system does not allow much time for the entire CAC to review the edits that get made.
 - iv. The CAC held an informal vote, all voted in approval of this system.
4. Community Goals Refinement
 - a. There was higher-level discussion of the Community goals. Key points included:
 - i. There is lots of overlap between the Community goals.
 - ii. Some of the goals currently do not have many actual policies under them, and mostly contain action items.



- iii. There was discussion of where safety should be called out and whether it should be an overarching theme.
 1. There was a request to add the word safety back to Goal 17.
 2. There was a suggestion to add safety to Goal 15.
 3. There was a reminder that safety includes more than police presence. There was also a discussion of merging safety and inclusivity in a sensitive way.
 4. There was discussion of the connection to other topic areas, such as Transportation.
 - iv. There was discussion of the difference between 'sense of community' and 'creating community.'
 - v. Staff's recommendation was to get rid of Goal 17 and move the policies and actions to other goals. This was supported by the CAC.
5. Activity organization
 - a. An overview was provided of the editing process and roles for the meeting were assigned.
 6. Policy Writing
 - a. The CAC went through the draft policies for Goals 15, 16, 17, 18, and 19 and made edits and suggestions.
 - i. See Appendix A for all of the edits made.
 7. Reflection on meeting outcomes and policy writing process
 8. Announcements
 - a. Mary Leontovich was nominated to the CAC and will be appointed by the Eugene Planning Commission on November 19th.
 - b. River Road Corridor project kick-off was on October 30th.
 - c. Transportation System Development Charges and incentives will be discussed by Eugene City Council on November 27th.
 - d. Volunteers are needed to help plan the next large community event.
 - e. The Policy Round-Up will be on December 5th.
 - f. The next CAC meeting will be on November 13th and will focus on Economic Development goals and policies.
 9. Adjourn

Action Items

- CAC members will incorporate the feedback and rework the draft policies

Appendix

- Appendix A: Community draft goals and policies with edits included

Goal 15

Ensure our community is welcoming and inclusive.

- 1) Encourage bilingual events and outreach
- 2) Encourage community organizations to partner with cultural inclusivity organizations and events
- 3) Encourage integration of affordable housing and opportunities for homeless population
- 4) Celebrate and recognize contemporary and historic contributions of diverse communities to the development and vitality of Santa Clara/River Road
- 5) Promote and expand on the welcoming and inclusive nature of the Community Organizations.
- 6) Provide bilingual/multilingual support at events and through outreach
 - a. (Community shall) Implement actions that will result in increased social and organizational opportunities for non English-speakers to participate
 - b. " " for homeless
- 7) Community organizations partner with cultural inclusivity organizations and events
- 8) Encourage of affordable housing and opportunities for homeless population
 - a. Address the needs of homeless population
- 9) Celebrate and recognize contemporary historic contributions of diverse communities to development and vitality of SC/RR.
- 10) Promote and integrate a welcoming and inclusive approach in the work of the Community Organizations.

Commented [1]: Meaning 'friendly to diversity'

Commented [2]: Possible action item

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Commented [3]: Support at existing events vs creating bilingual events

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Commented [4]: Separate affordable housing and homelessness

Commented [5]: Could make more specific

Commented [6]: Make policy more general to 'underserved' and then make actions target specific groups

Commented [7]: Possible action item

Goal 16

Foster collaborative relationships to build a stronger and more resilient community.

16.1 Community Outreach Capacity

Enhance RRCO and SCCO communication and outreach capabilities to the neighborhoods

16.1.1 The County shall provide stable funding, proportional to the total incorporated/unincorporated properties, to ensure both Community Organizations multiple opportunities, per year, can reach all addresses within the neighborhoods

Commented [1]: Political feasibility

Commented [2]: or 'City and County work together'

16.2 Community Information Exchange

Focus outreach to build relationships by having RRCO and SCCO, in collaboration with City and County, establish a joint-neighborhood resource and information-sharing group - with the mission of building community interconnectedness, motivating economic development and promoting neighborhood values

Commented [3]: Related to goal 18

16.3 Gathering and Learning Spaces

Increase total number and diversity of open-access community gathering, sharing and learning spaces

16.3.1 Define centers and/or gathering places that are available for all RR/SC neighbors to use or attend.

16.3.2 Work with Eugene SD to use facilities to provide learning opportunities for all RR/SC adults.

16.3.3 Identify locations and create community gardens for neighbors in RR/SC open spaces. (add "create")

Commented [4]: Built social infrastructure

Commented [5]: Action about creating gathering spaces, related to parks

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16.3.4 Gather and share information about services available and communicate them to RR/SC neighbors.

16.3.5 Create opportunities and locations for public art and murals on businesses

16.3.6 Write contracts with developers along the river to include public use areas.

Commented [6]: Define

Commented [7]: Ensure consistency with land use policies and goals

Commented [8]: +Transportation

16.4 Neighborhood projects

Increase and sustain community empowerment to improve safety and engagement in our neighborhood

16.4.1 Neighborhood Action website

16.4.2 Create an action team to restore Flat Creek drainage areas

16.4.3 Empower neighbors to paint murals on intersections

16.4.4 Create a matching grant program for funds to improve shared spaces that are not maintained by city or county

Commented [9]: "Use/utilize" matching grant program that exists

16.5 Walkable Neighborhoods

Create innovative incentives for the development of walkable neighborhoods within RR/SC area that meet shopping, medical, and living needs

16.5.1 Use neighborhood associations and businesses to cross-promote programs and ideas that increase walkability

Commented [10]: Clarify why this is under Community and not Transportation

Commented [11]: Expand to active transportation

16.6 Resilience Networks

Empower neighbors to build small scale resilience networks

16.6.1 Develop a mapping system for neighbors to identify their resources and neighbors in need.

16.6.2 Publish ideas for community building activities and empower neighborhood associations to broaden their outreach

16.6.3 Map and connect CERT trained community members and support resilience-focused gatherings

Commented [12]: Add action of creating tool-lending library

Goal 17

Empower citizens to jointly create a strong sense of community (safety).

Policies:

- 1) Promote vehicle and pedestrian safety through enforcement of speed limits on RR. Work with LCSO/COE traffic enforcement units to monitor traffic flow during peak hours. At one time, radar guns were available to neighbors. (Goal 6)
- 2) Encourage neighbors via e-mail to report suspicious activity/criminal behavior to the proper authorities. (Action- goal decided later)
2)a. Educate citizens about services available for safe neighborhood design

Actions

- 3) Make the number of crime committed each quarter and year publicly visible and compare to previous years at the end of the quarter and the year compared to the previous year. (Goal 18)
- 4) Solicit feedback from community members each quarter and year on what actions should be taken to further reduce crimes. (Goal 18)
- 5) Develop a resource guide for neighborhoods with contact information for service provided by Lane County/COE in the event of an emergency. (Goal 18)
- 6) Have each neighborhood association establish a liaison person with LCSO/EPD so that a specific officer(s) can patrol neighborhoods with high incidents of reported crime. (Goal 16)
- 7) Establish a phone tree so that neighbors have access to assistance from neighbors in the event they have an emergency. (Goal 16 or 19)

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Commented [1]: Difference for safety in RR-SC is related to City-County jurisdiction

Commented [2]: Make forward-looking for 20 years

Commented [3]: Move to Goal 6 (transportation)

Commented [4]: Under goal 18, coordinating for data collection and neighborhood watch

Commented [5]: Possible action: Collaboration between City and County neighborhood watch groups

Commented [6]: Environmental design as public safety- low cost if involvement is early

Commented [7]: Make people aware services are available

Commented [8]: Possible action: City publish crime information

Commented [9]: Possible action item, policy broader than education

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Commented [10]: Move to Goal 16

Commented [11]: More than emergency services, action item of updating/maintaining guide

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Commented [12]: Move to Goal 16

Goal 18

Provide public services appropriate to the needs of the community.

1. Need to clarify and simplify and educate people on who has jurisdiction over said public services.
2. Let citizens know what services are available.
3. Need to define funding sources
4. -Example: Funding for fire protection in part comes from increased water costs.
5. Urban police services for RRSC
6. Educate people about who does what service
7. More art in RR. Murals, exhibitions, sculptors.
8. Urban area trying to live rural
9. Identify what service providers we want services from

Jerry, Ann, Carleen to work on this

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Goal 19

Increase resilience in local food, water, and disaster preparedness systems necessary for human health and wellbeing.

- 1) X% of new infrastructure added or existing infrastructure upgraded must meet the neighborhood's green infrastructure guidelines.
- 2) Build redundancy into critical infrastructure. (Policy- if fleshed out)
- 3) Target development of community gardens so that every resident is within at least 1 mile of a public garden.
- 4) Encourage development of community food sharing and food swapping systems. (Policy)
 - a. Provide a residential composting system for all residents.
- 5) Increase Home and Neighborhood Food Production, City and County - Inside the UGB (Policy)
- 6) Take care of more basic needs at home, City and County - Inside the UGB (Policy)
- 7) Upgrade Educational Content of Public Safety and Preparedness Programs, City and County as appropriate
- 8) Start a Community Development Corp for River Road/Santa Clara
- 9) Create resilient economic opportunities in the neighborhood that produce multiple benefits such as employment opportunities and local economy (Policy)

Commented [1]: Exist

Commented [2]: Change to educate, have infrastructure available

Commented [3]: Group system, available to both City and County residents?

Commented [4]: NEDCO?

Commented [5]: Move to an economic development goal (1, 2, or 3)

Policy for food, water, disaster preparedness, energy

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