

# EUGENE URBAN RENEWAL AGENCY

## AGENDA ITEM SUMMARY



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Public Hearing and Action: A Resolution of the Urban Renewal Agency  
of the City of Eugene Adopting the Budget, Making Appropriations,  
and Declaring the Amount of Tax to be Certified  
for the Fiscal Year Beginning July 1, 2019 and Ending June 30, 2020

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Meeting Date: June 24, 2019  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 6  
Staff Contact: Jamie Garner  
Contact Telephone Number: 541-682-5502

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### ISSUE STATEMENT

This meeting is to conduct a public hearing and take action to adopt the Fiscal Year 2019-2020 (FY20) budget for the Urban Renewal Agency of the City of Eugene. Oregon Local Budget Law requires the URA Board of Directors to conduct a public hearing to receive testimony on the FY20 URA budget as recommended by the Budget Committee. ORS 294.456 requires the URA Board of Directors to pass a resolution adopting the budget, making appropriations and declaring the amount of tax to be certified for the next fiscal year.

### BACKGROUND

#### *Financial and Resource Considerations*

Financial and resource considerations are detailed in the FY20 URA Proposed Budget document, available at [www.eugene-or.gov/budget](http://www.eugene-or.gov/budget), and in the Budget Committee meeting materials, which are available at [www.eugene-or.gov/budgetcommittee](http://www.eugene-or.gov/budgetcommittee).

#### *Budget Committee Recommendation*

The Budget Committee's final recommendation on the FY20 URA budget, approved on May 22, 2019, is as follows:

Move that the Budget Committee recommend to the Eugene City Council, acting as the Urban Renewal Agency Board of Directors, the FY20 Budget for the Eugene Urban Renewal Agency that consists of the City Manager's FY20 Proposed Budget, including the property tax levies and/or rates contained therein, amended to reflect appropriations for prior year encumbrances and prior year capital projects with the following amendment:

- Move to recommend that the Urban Renewal Agency Board allocate \$8 million of Riverfront Urban Renewal funds for the Park and \$4 million for the Plaza. Funds to come from Riverfront Urban Renewal funds.

The Budget Committee recommendation included appropriations for prior year encumbrances and prior year capital projects. A summary of the Budget Committee changes to the FY20 URA Proposed Budget is provided in Attachment A.

### ***Timing***

Under Oregon Local Budget Law, the FY20 URA budget must be adopted by June 30, 2019, and a copy of the adopting resolution must be filed with the Lane County Assessor by July 15, 2019.

### ***Other Background Information***

The FY20 Proposed Budget document, Budget Committee meeting materials and Budget Committee FY20 budget motions are available on the City's website at [www.eugene-or.gov/budget](http://www.eugene-or.gov/budget).

## **PREVIOUS URA BOARD OF DIRECTORS DIRECTION**

### **April 15, 2019, Work Session**

Move to authorize the use of \$8 million of Riverfront Urban Renewal funds for the Park and \$4 million for the Plaza. (*Motion passed*)

## **URA BOARD OF DIRECTORS OPTIONS**

After the public hearing on the FY20 URA budget as recommended by the Budget Committee has been held, the URA Board of Directors may make changes to the FY20 budget. The Board may reduce budgeted appropriations in any fund by any amount, as long as resources and requirements remain in balance. No additional process steps are required when appropriations are reduced by the Board.

Budgeted appropriations may also be increased by the Board. If the total appropriation increase in any of the reporting funds is less than \$5,000 or 10 percent of the fund's appropriations as recommended by the Budget Committee, whichever is greater, then no additional process steps are required. However, if the appropriations in any fund are increased by more than those limits, the URA Board of Directors must publish a revised budget notice and hold another public hearing before the adjusted budget can be adopted. Due to the timing requirements associated with the budget notice publication, the last option would effectively not be possible, assuming adoption of the FY20 budget by June 30, 2019.

If the URA Board of Directors decides to amend the FY20 budget resolution, the motion must contain specific appropriation line(s) being altered in the resolution, and each motion must be self-balancing, meaning that a resource and a requirement must exactly offset each other.

## **AGENCY DIRECTOR'S RECOMMENDATION**

The Agency Director recommends adoption of the FY20 URA budget as recommended by the Budget Committee.

**SUGGESTED MOTION**

Move to approve Resolution 1090 of the Urban Renewal Agency of the City of Eugene adopting the budget, making appropriations and declaring the amount of tax to be certified for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

**ATTACHMENTS**

- A. Summary of Changes to the FY20 URA Proposed Budget
- B. Budget Committee Motions to Amend the FY20 URA Proposed Budget
- C. Resolution Adopting the FY20 Urban Renewal Agency Budget
  - Exhibit A: Fund Schedules
  - Exhibit B: Fund Names

**FOR MORE INFORMATION**

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# Summary of Changes to the Urban Renewal Agency of the City of Eugene FY20 Proposed Budget

ATTACHMENT A

Fund / Department	FY20 Proposed Budget	Misc. Actions	Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	FY20 Adopted Budget
<----- Budget Committee Actions ----->						
<b>A. Downtown General Fund</b>						
Planning and Development	2,173,414				2,173,414	2,173,414
Special Payments	3,060,476				3,060,476	3,060,476
Balance Available	87,000				87,000	87,000
<b>Total</b>	<b>\$ 5,320,890</b>	-	-	-	<b>\$ 5,320,890</b>	<b>\$ 5,320,890</b>
<b>B. Downtown Debt Service Fund</b>						
Interfund Transfers	2,173,414				2,173,414	2,173,414
Balance Available	3,437,762				3,437,762	3,437,762
<b>Total</b>	<b>\$ 5,611,176</b>	-	-	-	<b>\$ 5,611,176</b>	<b>\$ 5,611,176</b>
<b>C. Downtown Capital Projects Fund</b>						
Capital Projects				149,285	149,285	149,285
Balance Available	59,006				59,006	59,006
<b>Total</b>	<b>\$ 59,006</b>	-	-	<b>\$ 149,285</b>	<b>\$ 208,291</b>	<b>\$ 208,291</b>
<b>D. Riverfront General Fund</b>						
Planning and Development	704,098				704,098	704,098
Interfund Transfers	2,500,000				2,500,000	2,500,000
Balance Available	562,983				562,983	562,983
<b>Total</b>	<b>\$ 3,767,081</b>	-	-	-	<b>\$ 3,767,081</b>	<b>\$ 3,767,081</b>
<b>E. Riverfront Capital Projects Fund</b>						
Capital Projects	3,100,000	12,000,000		4,055,563	19,155,563	19,155,563
Interfund Transfers	3,203,333				3,203,333	3,203,333
Balance Available	116,740				116,740	116,740
<b>Total</b>	<b>\$ 6,420,073</b>	<b>12,000,000</b>	-	<b>\$ 4,055,563</b>	<b>\$ 22,475,636</b>	<b>\$ 22,475,636</b>
[a] Allocate \$8 million of Riverfront Urban Renewal funds for the Park and \$4 million for the Plaza. Funds to come from Riverfront Urban Renewal funds.						
<b>F. Riverfront Program Revenue Fund</b>						
Special Payments	1,000,000				1,000,000	1,000,000
Interfund Transfers		1,800,000			1,800,000	1,800,000
Balance Available	5,537,612	(1,800,000)			3,737,612	3,737,612
<b>Total</b>	<b>\$ 6,537,612</b>	-	-	-	<b>\$ 6,537,612</b>	<b>\$ 6,537,612</b>
[a] Allocate \$8 million of Riverfront Urban Renewal funds for the Park and \$4 million for the Plaza. Funds to come from Riverfront Urban Renewal funds.						
<b>TOTAL URBAN RENEWAL AGENCY BUDGET</b>		<b>\$ 27,715,838</b>	<b>-</b>	<b>\$ 4,204,848</b>	<b>\$ 43,920,686</b>	<b>\$ 43,920,686</b>

**FY20 Budget Committee Motions to Amend the FY20 URA Proposed Budget**

		FY20 Budget Changes						
#	Source	Motion	Revenue Change	Expenditure Change	Net Amount	1X\$	Vote	Opposed Votes; Absent Members
1	City Manager	Allocate \$8 million of Riverfront Urban Renewal funds for the Park and \$4 million for the Plaza. Funds to come from Riverfront Urban Renewal funds.		\$12,000,000	\$12,000,000	1X\$	12-0, passed	<u>Opposed:</u> none <u>Absent:</u> G. Evans, C. Pryor, A. Voorhees
2	Jasper	Recommend to the Eugene City Council, acting as the Urban Renewal Agency Board of Directors, the FY20 Budget for the Eugene Urban Renewal Agency that consists of the City Manager's FY20 Proposed Budget, including the property tax levies and/or rates contained therein, amended to reflect appropriations for prior year encumbrances and prior year capital projects with the following amendment:	N/A	N/A	N/A	N/A	12-0, passed	<u>Opposed:</u> none <u>Absent:</u> G. Evans, C. Pryor, A. Voorhees
<b>Total Budget Committee Approved FY20 Urban Renewal Agency One-Time Motions</b>			<b>\$0</b>	<b>\$12,000,000</b>	<b>\$12,000,000</b>	<b>1X\$</b>		

RESOLUTION NO. 1090

**A RESOLUTION OF THE URBAN RENEWAL AGENCY OF THE CITY OF EUGENE  
ADOPTING THE BUDGET, MAKING APPROPRIATIONS,  
AND DECLARING THE AMOUNT OF TAX TO BE CERTIFIED  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020**

**The Urban Renewal Agency of the City of Eugene finds that adopting the budget and making appropriations is necessary under ORS 294.305 to ORS 294.565.**

**NOW, THEREFORE,**

**BE IT RESOLVED by the Urban Renewal Agency of the City of Eugene, as follows:**

**Section 1.** The budget for the Urban Renewal Agency of the City of Eugene for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, set forth in attached Exhibit A is hereby adopted.

**Section 2.** The amounts for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, and for the purposes shown in the attached Exhibit A are hereby appropriated.

**Section 3.** That the following be certified to the County Assessor of Lane County, Oregon:

The Downtown Plan Area shall receive the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article IX, of the Oregon Constitution. This plan shall be certified under Part 4, Other Reduced Rate Plans.

The Riverfront Plan Area shall receive the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article IX, of the Oregon Constitution. This plan shall be certified under Part 3, Other Standard Rate Plans.

**Section 4.** That the City of Eugene Finance Director is hereby requested to certify the levies as herein made and set forth to the County Assessor of Lane County, Oregon, and shall file with the Lane County Assessor and the Lane County Clerk a copy of the adopted budget for fiscal year 2019-2020, and such other documents as required by ORS 294.458.

**Section 5.** The list of fund numbers and fund titles set forth in attached Exhibit B is hereby adopted, and any fund numbers or fund titles in conflict herewith are hereby repealed.

**The foregoing Resolution adopted this 24th day of June, 2019.**

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City Recorder

## EXHIBIT A

### Urban Renewal Agency of the City of Eugene Expenditure Appropriations by Fund

<u>Downtown General Fund</u>		\$
<b>Department Operating</b>		
Planning and Development		2,173,414
<b>Total Department Operating</b>		<u>2,173,414</u>
<b>Non-Departmental</b>		
Special Payments		3,060,476
Balance Available*		87,000
<b>Total Non-Departmental</b>		<u>3,147,476</u>
<b>Total Downtown General Fund</b>		<u><u>5,320,890</u></u>
<u>Downtown Debt Service Fund</u>		
<b>Non-Departmental</b>		
Interfund Transfers		2,173,414
Balance Available*		3,437,762
<b>Total Non-Departmental</b>		<u>5,611,176</u>
<b>Total Downtown Debt Service Fund</b>		<u><u>5,611,176</u></u>
<u>Downtown Capital Projects Fund</u>		
<b>Total Capital Projects</b>		<u>149,285</u>
<b>Non-Departmental</b>		
Balance Available*		59,006
<b>Total Non-Departmental</b>		<u>59,006</u>
<b>Total Downtown Capital Projects Fund</b>		<u><u>208,291</u></u>
<u>Riverfront General Fund</u>		
<b>Department Operating</b>		
Planning and Development		704,098
<b>Total Department Operating</b>		<u>704,098</u>
<b>Non-Departmental</b>		
Interfund Transfers		2,500,000
Balance Available*		562,983
<b>Total Non-Departmental</b>		<u>3,062,983</u>
<b>Total Riverfront General Fund</b>		<u><u>3,767,081</u></u>

<b><u>Riverfront Capital Projects Fund</u></b>	
<b>Total Capital Projects</b>	<b>\$ 19,155,563</b>
<b>Non-Departmental</b>	
Interfund Transfers	3,203,333
Balance Available*	116,740
<b>Total Non-Departmental</b>	<b>3,320,073</b>
<b>Total Riverfront Capital Projects Fund</b>	<b>22,475,636</b>
<b><u>Riverfront Program Revenue Fund</u></b>	
<b>Non-Departmental</b>	
Special Payments	1,000,000
Interfund Transfers	1,800,000
Balance Available*	3,737,612
<b>Total Non-Departmental</b>	<b>6,537,612</b>
<b>Total Riverfront Program Revenue Fund</b>	<b>6,537,612</b>
<b>Total Resolution</b>	<b>43,920,686</b>

\*Reserve and Balance Available amounts are not appropriated for spending and are shown for informational purposes only.



**EXHIBIT B**

**Urban Renewal Agency  
Fund Names**

<b><u>Reporting Fund</u></b>	<b><u>Managing Fund</u></b>	<b><u>Fund Title</u></b>
817	817	Downtown General Fund
812	812	Downtown Debt Service Fund
813	813	Downtown Capital Projects Fund
821	821	Riverfront General Fund
823	823	Riverfront Capital Projects Fund
824	824	Riverfront Program Revenue Fund