



Internship Posting: Comprehensive Plan Map Research

The City of Eugene Planning Division includes current and long range planning teams and strives to promote a livable, sustainable, beautiful and prosperous Eugene by facilitating a long-range vision for the community that is implemented through adopted plans, policies, codes and partnerships.

The Planning Team works to:

- Increase community livability and quality of life through managed growth that is consistent with the pillars of [Envision Eugene](#)
- Facilitate development that incorporates quality urban design and protection of historic and natural resources
- Facilitate community dialogue and understanding of land use planning issues
- Ensure that development standards of the land use code are met with each development
- Collaborate with neighboring jurisdictions to provide regional comprehensive planning
- Continually adjust and improve policies and regulations, through ongoing monitoring of land use factors, to better meet community best outcomes

Position Description

The focus of this internship is to support the development of a parcel-specific Comprehensive Plan map, which shows land use designations that depict the long-term plan of how and where our community will grow and change over the next 20 years to accommodate projected population and job growth. The official [Metro Plan Diagram](#), adopted in 2004, plus any plan amendments adopted since that time, is part of the regional comprehensive plan but currently serves as Eugene's Comprehensive Plan map as well. The adopted 2004 map is only accurate at an 11x17-inch scale, which makes it difficult to determine land use designations for many properties and creates uncertainty for property owners, developers, decision-makers and the community, leading to more time, cost and delay for development.

This project will clarify land use plan designations boundaries and improve the accuracy of the Comprehensive Plan map at the individual property level through research and documentation of land use decisions, neighborhood refinement plans and other planning documents.

Tasks may include:

- Researching land use decisions, neighborhood refinement plans, and other planning documents
- Using geographical information systems (GIS) to identify areas for further analysis of parcel-specific land use designation to assist with developing a parcel-specific comprehensive plan map
- Document findings in Excel
- Other planning related activities and exposure to various forms of public engagement, meetings, and forums with elected, appointed, and neighborhood bodies.



Qualifications

Prior planning work experience is not essential, but applicants should be working toward a degree with major course work in public policy, planning, or a related field. Interests in long range and current (land use applications and zoning) planning, GIS or local government may be most interested in the position. Skill sets in research, analysis and Geographical Information Systems (GIS) will be beneficial. Applicants should be familiar with land use planning in Oregon and be able to communicate clearly and concisely both verbally and in writing. Applicants should also be comfortable and capable working in various settings, independently, with a staff team, and with members of the public. Willingness to learn and adapt quickly to city practices and regulations related to planning and public policy is also helpful.

Hours, Work Environment and Compensation

This internship requires 10-20 hours per week, beginning in late September or early October 2019. If mutually agreed to, the internship will continue into the winter quarter, ending in late March 2019. The exact schedule will be determined in consultation between the successful applicant and the supervisor. All activities will be carried out in a professional and welcoming public-sector team environment. A computer, work station and all other necessary equipment will be provided by the City of Eugene. This is an unpaid position but the intern will receive a small honorarium.

Application Instructions

If you are interested in this internship, please submit your cover letter, resume, and completed application form to Chelsea Hartman at CHartman@eugene-or.gov by September 2 at 11:59 pm for first consideration. Interviews will be scheduled shortly thereafter. Application forms and other information about the internship program can be found at: www.eugene-or.gov/planningintern. This position will remain open until filled.