Eugene Building & Permit Services

RESIDENTIAL SOLAR CHECKLIST

Intake Initials / Date	**Map & Tax Lot:** _____ and/or **Address:** _____	**Permit #:** ☐ **Express** ☐ **Typical Plan Review**	Intake Hrs **1.** **2.** **3.** **4.** **Ttl:** 0.00

N/A NEED OK	☐ **ROOF-MOUNTED PLAN REVIEW REQUIREMENTS**
	If Engineered: Provide Architect/Engineer Design ☐ Calculations (Seismic/Wind, Snow and Uplift) ☐
	Solar Water ☐ Photovoltaic ☐
	Roof framing plan: ☐ Framing Members Identified ☐ Truss/Rafter Spacing ☐ Span
	Roof plan, showing: ☐ Location of Solar Array w/Dimensions ☐ Roof Features: ridges, valleys, chimneys, skylights, etc. ☐ Type of Roof Covering ☐ Fire Fighter Pathways
	Size of PV System, KVA: _____KVA
	Racking and Attachment: Manufacturer's Spec. Sheet ☐ Attachment Locations/Spacing ☐ Weight ☐
	Water tanks: Location ☐ Size (capacity) ☐ Floor framing (if applicable) ☐ Joist Size and Spacing ☐
	Electric Circuits Added: ☐ Number of circuits _____ ☐ New Service ☐ Relocate Service ☐
N/A NEED OK	☐ **POLE-MOUNTED REQUIREMENTS**
	Site Plan printed on a minimum size 11" x 17" paper
	Property Lines with Dimensions ☐ North Arrow ☐ Scale ☐
	Adjacent Streets & Alleys ☐ Sidewalks ☐ Easements (Public or Private) ☐
	Site Elevations at Lot Corners ☐ Site Contours (2' Increments for Steep Lots) ☐
	Structures and Setbacks: Existing ☐ Proposed ☐ Distances to Adjacent Structures ☐
	Structural Details ☐ Footing Details ☐ Engineering Design/Calculations ☐ Elevations ☐ Connections/Mounting ☐
	Additional Comments:

Planning & Development
99 W. 10th Avenue, Eugene, OR 97401
P 541.682.5086

Form F-408
Updated: July 2023