



OVERLAY ZONE REMOVAL OR MAP CORRECTION Water Resources (/WR) Overlay Zone

Please complete the following application checklist. Note that additional information may be required upon further review in order to adequately address the applicable criteria for approval. If you have any questions about filling out this application, please contact Planning staff at the Permit and Information Center, phone (541) 682-5377, 99 West 10th Avenue, Eugene.

List all Assessor's Map and Tax Lot numbers of the property included in the request. If the request involves a Goal 5 site located on another property, list that property also. Note whether the request involves a correction to a site boundary (e.g. stream location drawn incorrectly) or involves an error in the measurement of the conservation area, or both. Attach separate sheet if more space is needed.

Assessor's Map	Tax Lot	Zoning (Include Overlay Zones)	Existing Use (e.g. vacant, residential)	Error in Site Boundary? Y/N	Error in Conservation Area? Y/N

Does the request include City or County right-of-way? Indicate location of right-of-way below.

Street Name	Nearest Cross Street	Length of right-of-way affected (l.f.)	Jurisdiction (City, County, State)	Error in Site Boundary? Y/N	Error in Conservation Area? Y/N

Street Address (if available): _____

Pending Building Permit or Land Use application?:

Yes, application Number: _____ No

Has the request previously been reviewed in an initial consultation with City staff?

Yes, date: _____ No

Does the request also include a request to remove the /WR Overlay Zone? Yes No

Goal 5 Site(s) Name (e.g. E50B, Debrick Slough): _____

Resource type: Stream Wetland Both

Filing Fee

A filing fee must accompany all applications. The application fee varies depending upon the type of application, and is adjusted periodically by the City Manager. **Pursuant to Eugene Code 9.4960, City staff will determine whether the requested overlay zone correction or map correction will be processed as a Type I application or Type II application.** Check with Planning staff at the Permit and Information Center to determine the required fee.

- Type I Application fee required.* Type II Application fee required.

**Items below with an asterisks(*) indicate minimum information required for a Type I application (where determination of correction can be based solely on aerial photography and GIS data).*

Submittal Requirements:

Provide 2 paper copies and one digital copy (CD, USB Drive, or Other) of all application materials (i.e. written statement, site plans, etc.). Digital files must be in PDF file format. Please note that it is the applicant's responsibility to make sure that the digital and paper copies are identical. Following completeness review, an updated digital and paper copies may be required. All paper site plans must be folded to a size equal or less than 11" x 17".

Written Statement

- * A written statement demonstrating how the requested change satisfies the criteria in the Eugene Code, Section 9.4960, /WR Map or Zone Error. *Please note: it is the applicant's responsibility to provide adequate information demonstrating how the proposal satisfies the applicable criteria. Failure to provide such information may result in a denial of your application.*
- Where the request involves a correction to the mapped conservation area: Provide a detailed written description of the mapped area claimed to be incorrectly included within the Goal 5 site in question, including an inventory list of plant species and the relative frequency of plant species listed.

General Map Information

- Provide a vicinity map showing the general area of the request and indicating the specific property involved in the request.
- * Provide a site map showing property lines of the property involved in the request, and showing adjacent streets/right-of-way.
- * Show the Assessor's Map and Tax Lot numbers on the site map.
- * Show date, north arrow on the site map. Show standard engineer's scale on the site map.
- * Show any site features (e.g. buildings, developed areas, contours) necessary to illustrate the basis for the map or overlay zone correction.

Goal 5 Resources

Maps and drawings submitted must show the location and extent of the Goal 5 site and its required conservation area as mapped, and as it is proposed to be corrected, with sufficient detail and accuracy to show how the request meets the approval criteria in Eugene Code Section Code 9.4960, /WR Map or Zone Error.

- * Show the adopted **site boundary** of the Goal 5 site for which a correction is requested. If the request involves a Goal 5 site located off the property, show its adopted site boundary.
- Show the required /WR **conservation area** of the Goal 5 natural resource site for which a correction is requested. If the request involves a Goal 5 site located off the property, show its conservation area.
- Where the request includes removal of the overlay zone, also show:
 - The adopted site boundary of all Goal 5 natural resource sites designated for protection on the property and within 100 feet of the property.
 - The required /WR conservation area of all Goal 5 natural resource sites designated for protection on the property and within 100 feet of the property.
- Where the request involves a stream, also provide information showing:
 - Top of bank (or ordinary high water line, if applicable).
 - Bench mark used to determine top of bank. *Must be based on City Bench Mark, and City Bench Mark used must be noted on the plans.*
 - Show existing and proposed contours at one of the following intervals *and must be based on City Bench Mark (North American Vertical Datum of 1988 (NAV 88))*:
 - One-foot contour intervals for ground slopes up to five percent.
 - Two-foot contour intervals for ground slopes between five and ten percent.
 - Five-foot contour intervals for ground slopes exceeding ten percent.
- Where the request is for a correction to the site boundary of a stream, show the extent of existing riparian vegetation in the area of the alleged error.
- Where the request is for a correction to the site boundary of a wetland, also provide a wetland determination from the Oregon Department of State Lands, or wetland delineation report and map showing jurisdictional wetland boundary of existing wetlands on the property, with a signed concurrence letter from the Oregon Department of State Lands.
- Show what is purported to be the correct site boundary of the Goal 5 site(s) in question based on EC 9.4920.
- Show what is purported to be the correct /WR conservation area of the Goal 5 site(s) in question based on EC 9.4920. Show the distance from the nearest point of the alleged correct location of the conservation area to the subject property.
- Where the request involves a Goal 5 site not designated for protection, show the adopted site boundary.

Supporting Materials

- Where the request involves a correction to a mapped Goal 5 site boundary, provide color photographs of the area claimed to be incorrectly included within the Goal 5 site.
- * Where the request includes a request to remove the /WR Overlay Zone based on a map correction, provide a legal description for the property involved in the requested change. This description must be typed and suitable for recording.

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

OWNER (Also the Applicant? Yes / No):

Name (print): _____ Phone: _____

Address: _____

City/State/Zip: _____

Signature: _____

APPLICANT / **APPLICANT'S REPRESENTATIVE** (Check one):

Name (print): _____

Company/Organization: _____

Address: _____

City/State/Zip: _____ E-mail (if applicable): _____

Phone: _____ Fax: _____

Signature: _____

APPLICANT'S REPRESENTATIVE / **DESIGNATED CONTACT PERSON** (Check all that apply):

Name (print): _____

Company/Organization: _____

Address: _____

City/State/Zip: _____ E-mail (if applicable): _____

Phone: _____ Fax: _____

Signature: _____