

# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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## Public Hearing and Action: Resolution Adopting a Supplemental Budget; Making Appropriations for the City of Eugene for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022

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Meeting Date: June 27, 2022  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: X  
Staff Contact: Vicki Silvers  
Contact Telephone Number: 541-682-5082

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### ISSUE STATEMENT

Council approval of the second Supplemental Budget (SB2) for Fiscal Year 2021-2022 (FY22) is requested. Oregon Local Budget Law (ORS 294.471) allows for supplemental budgets in the event of “an occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning.” ORS 294.471 also allows for a supplemental budget if there are, “funds that are made available by another unit of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget.” This Supplemental Budget does not authorize any increase in the property tax levy and has been published in compliance with the Oregon Local Budget Law.

### BACKGROUND

This second supplemental budget of FY22 recognizes new revenues and authorizes changes in legal levels of appropriations for the current fiscal year (FY22). A summary of items included in this supplemental budget is presented below:

#### General Fund Items

General Fund items included in this supplemental budget include revenue-backed items or requests for one-time funding.

| <b><i>Revenue-Backed Items</i></b>       |  | <b>Amount</b>      |
|--|--|--------------------|
| Revenue-Backed                           | Crisis Negotiation Vehicle and St. Mark's Church Project | \$575,000          |
|  | Eugene/Springfield Fire and EMS Staff                    | 517,000            |
|  | Out of the Cold Homeless Services Grant                  | 314,411            |
|  | Health Preparedness Grant                                | 10,000             |
| <b><i>Total Revenue-Backed Items</i></b> |  | <b>\$1,416,411</b> |

#### Crisis Negotiation Vehicle and St. Mark's Church Project

State Senator James Manning helped the City receive \$575,000 in State Fiscal Recovery Funds for two important efforts: \$375,000 for the purchase of a Crisis Negotiation Team (CNT) vehicle and

\$200,000 to St. Mark’s Church for facility upgrades. The CNT vehicle will be used to respond to a variety of mental health related calls dealing with subjects in crisis. St. Mark’s Church is receiving funding via the state through the City for reroofing and improvements on a future youth/community building.

Personnel Cross Bill for Springfield Fire Positions

The City of Eugene has an Intergovernmental Agreement with the City of Springfield which allows Eugene Fire and Emergency Medical Services staff to fill Springfield positions as necessary. This appropriation recognizes reimbursement of \$517,000 for Eugene Fire staff filling Springfield positions, including a Deputy Fire Marshall, two Battalion Chiefs, a Training Captain, and other personnel. This supplemental budget item provides appropriation for the expense and corresponding revenue billed to the City of Springfield.

Out of the Cold Homeless Services Grant

The City received a grant from the State for \$314,411 to support the sheltering needs of unhoused Eugene residents by providing infrastructure, operation, and support service for emergency shelters. This supplemental budget item recognizes grant revenues and increases appropriations in the Homeless Services Program to cover safe sleep site infrastructure and other costs.

Health Preparedness Grant

This item recognizes \$10,000 in state grant revenue and increases expenses by the same amount for Hazmat Personal Protective Equipment related to infectious disease.

| <b><i>General Fund Requests</i></b>    |   | <b><i>Amount</i></b>    |
|--|---|-------------------------|
| General Fund                           | LCC Council Chamber Technology Costs (ARPA funds)                         | \$243,000               |
|  | IAFF Contract Adjustment  | 100,000                 |
|  | City Manager's Office May 2022 Election Costs (Council Contingency funds) | 26,000                  |
|  | City Council Ukraine Relief Motion (Council Contingency funds)            | 10,000                  |
| <i>Total One-time Funding Requests</i> |   | <b><i>\$379,000</i></b> |

Lane Community College (LCC) Council Chamber Technology Costs (ARPA funds)

City Council remained engaged safely with the public through the pandemic and move to the LCC building through the use of new platforms and technology. This supplemental budget item includes \$243,000 for audiovisual equipment, computer hardware, installation, phone and data cabling, and other technology costs for the City Council chamber and Council work room in the LCC building. Funding will come from ARPA funds. The new equipment will provide functionality needed for broadcasting City Council and other public meetings and for conducting meetings in a hybrid format.

International Association of Fire Fighters (IAFF) Contract Adjustment

This item increases appropriations by \$100,000 for a personnel services adjustment due to increased contract costs over what was estimated during the FY22 budget preparation. Funding will come from the Reserve for Revenue Shortfall. The IAFF contract was ratified in September 2021.

City Manager’s Office May 2022 Election Costs (Council Contingency funds)

This item increases appropriation by \$26,000 for May 2022 election costs which include printing and mailing of the City of Eugene voter pamphlet, as approved by the City Council on June 13, 2022. Funding will come from City Council Contingency funds.

**City Council Ukraine Relief Motion (Council Contingency funds)**

Pursuant to Council motion, in April 2022 a \$10,000 contribution for humanitarian aid and relief in Ukraine was made to Direct Relief, a non-profit humanitarian organization that provides emergency medical assistance and disaster relief in the United States and internationally. Funding will come from City Council Contingency funds.

| <b><i>General Fund Main Subfund Reserves and Contingency Reconciliation</i></b> |                                       | Amount              |
|---|---------------------------------------|---------------------|
| Reserve for   | FY22 Authorized Budget as of 12/31/21 | \$13,814,241        |
| Revenue Shortfall   | FY22 June SB Requests                 | (100,000)           |
| <i>Total Reserve for Revenue Shortfall</i>                                      |                                       | <u>\$13,714,241</u> |
| ARPA Reserve  | FY22 Authorized Budget as of 12/31/21 | \$3,343,339         |
|   | FY22 June SB Requests                 | (243,000)           |
| <i>Total ARPA Reserve</i>   |                                       | <u>\$3,100,339</u>  |
| <i>Total General Fund Main Subfund Reserves Reconciliation</i>                  |                                       | <u>\$16,814,580</u> |
| Contingency   | FY22 Authorized Budget as of 12/31/21 | \$100,000           |
|   | FY22 June SB Requests                 | (36,000)            |
| <i>Total Contingency Reconciliation</i>   |                                       | <u>\$64,000</u>     |

Supplemental budget requests impact General Fund Reserves and City Council Contingency. Reserves include the Reserve for Revenue Shortfall (RRSF) and the American Rescue Plan Act (ARPA) Reserve. The General Fund RRSF acts as the City’s “savings account” and provides stability and flexibility in uncertain economic times. The City Council Contingency provides a resource for emerging needs, and appropriations must be authorized by City Council. The supplemental budget action will reduce the RRSF by \$100,000, the ARPA Reserve by \$243,000, and the City Council Contingency by \$36,000.

**Non-General Fund Items**

The following table summarizes the Non-General Fund items included in this supplemental budget.

| <b><i>Non-General Fund Requests</i></b>                   |   | <b>Amount</b>      |
|---|---|--------------------|
| Community Safety Fund (136)                               | EMS Alternative Response Vehicles                                 | \$700,000          |
| Library, Parks, and Recreation Special Revenue Fund (180) | Arts & Business Alliance of Eugene (ABAE) Loan Liquidation        | 100,000            |
| General Capital Projects Fund (310)                       | Arbitrage Adjustment  | 42,800             |
| Transportation Capital Projects Fund (340)                | COVID Relief Funding for Transportation Projects (Revenue-backed) | 591,000            |
| Ambulance Transport Fund (592)                            | GEMT Coordinated Care Organization Program (Revenue-backed)       | 791,000            |
|   | Increased Personnel Costs Due to COVID-19 and Vacancies           | 500,000            |
|   | Eugene/Springfield Fire and EMS Staff (Revenue-backed)            | 275,000            |
|   | Health Preparedness Grant (Revenue-backed)                        | 42,000             |
| Parking Fund (520)  | Balance Available Correction                                      | (350,390)          |
| <i>Total Non-General Fund Requests</i>                    |   | <b>\$2,691,410</b> |

**Community Safety Fund (136): Emergency Medical Services Alternative Response Vehicles**

This item increases budget authority by \$700,000 to fund the purchase and upfit of three ambulance vehicles that will support the new Emergency Medical Services (EMS) Alternative Response Strategy. The budget for this strategy was not included in the original FY22 Adopted Budget or FY23 Proposed Budget because vehicle requirements and strategy specifics were not yet fully defined in time to be included in the City Manager's FY23 Proposed Budget.

**Art Loan Fund (183): Arts and Business Alliance of Eugene (ABAE) Loan Liquidation**

The ABAE plans to terminate its loan fund program due to low activity and outcomes for the program not being met. Funds donated previously to the City for the Art Loan Program are being returned to the ABAE. This action transitions authority from loan payments to the LRCS department operating budget so remittance of the \$100,000 initial donation can be completed.

**General Capital Projects Fund (310): Arbitrage Rebate**

This supplemental budget item increases debt service by \$42,800 for an arbitrage rebate payment to the IRS. Tax exempt borrowings are subject to IRS restrictions while bonds are outstanding. When the investment yield on bond proceeds is higher than the yield of the bond, these arbitrage earnings must be rebated to the Federal government.

**Transportation General Capital Fund (341): COVID Relief Funding for Transportation Projects**

This supplement budget item recognizes Coronavirus Response and Relief Supplemental Appropriations (CRRSSA) grant revenue and establishes budget authority of \$591,000 for transportation related capital project expenditures such as streetlights, street trees, shared use paths, pedestrian bridge and path lighting, and ADA ramps.

**Ambulance Transport Fund (592): Increased Personnel Costs Due to COVID-19 and Vacancies**

Due to a high number of vacant positions and ongoing impacts from the COVID-19 pandemic, the Fire and Emergency Medical Services department has \$500,000 in increased overtime costs to cover shifts. This budget item increases the personnel services budget authority to cover these costs, offset by GEMT Coordinated Care funds.

Ambulance Transport Fund (592): Ground Emergency Medical Transport (GEMT) Coordinated Care Organization

The state created a new GEMT program this year called Coordinated Care Organization which creates a new revenue stream for the City. This item recognizes the \$2.4 million in increased GEMT revenue and includes \$791,000 in offsetting expenses needed for the revenue match and related program costs. The remaining funds will go to the Ambulance Transport Fund (592) Balance Available.

Ambulance Transport Fund (592): Personnel Cross Bill for Springfield Fire Positions

The City of Eugene has an Intergovernmental Agreement with the City of Springfield which allows Eugene Fire and Emergency Medical Services staff to fill Springfield positions as necessary. This appropriation recognizes reimbursement of \$275,000 for Eugene Fire staff filling Springfield positions, including a Deputy Fire Marshall, Battalion Chiefs, Training Captain, and other personnel. This supplemental budget item provides appropriation for the expense and corresponding revenue billed to the City of Springfield.

Ambulance Transport Fund (592): Health Preparedness Grant

This item recognizes \$42,000 in state grant revenue and increases expenses by the same amount for an Ebola Response training, as recommended by the State OEM for infectious disease control.

Parking Services Fund (520): Parking Services Fund Balance Available Correction

This item corrects a previous adjustment from the FY22 December Supplemental Budget that incorrectly reduced Balance Available by \$350,390 as the offset to Marginal Beginning Working Capital. The Parking Services Fund did not have enough Balance Available to cover this adjustment. This budget change decreases Capital Carryover and brings Balance Available from a negative position to zero.

**PREVIOUS COUNCIL DIRECTION**

The supplemental budget includes some budget changes as a result of previous Council direction and discussion. Some of the recent Council meetings that have resulted in supplemental budget appropriations include, but are not limited to:

[December 13, 2021, FY22 December Supplemental Budget Adoption](#)

Council adopted the FY22 December Supplemental Budget, recognizing new revenue and changes in legal levels of appropriations for the current fiscal year (FY22).

[March 14, 2022, Ukraine Relief Funding](#)

During a City Council meeting, Council passed a motion to direct the City Manager to contribute \$10,000 from the City Council Contingency to the nonprofit Direct Relief for humanitarian aid and relief in Ukraine.

[June 13, 2022, May Election Costs](#)

City Council approved a motion to offset May 2022 election costs from the Council Contingency, which include printing and mailing of the City of Eugene voter pamphlet.

## **COUNCIL OPTIONS**

Particular requests requiring more information or discussion may be removed from the supplemental budget and delayed for action to a future supplemental budget in the next fiscal year. In certain cases, there may be a financial or legal impact to delaying budget approval. These impacts may include Oregon Local Budget Law violations due to exceeding the legal appropriation levels. Council may also adopt amended appropriation amounts or funding sources for specific requests in the supplemental budget.

## **CITY MANAGER'S RECOMMENDATION**

Approve the attached resolution adopting the Supplemental Budget.

## **SUGGESTED MOTION**

Move to adopt a resolution adopting a Supplemental Budget; making appropriations for the City of Eugene for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

## **ATTACHMENTS**

- A. Transaction Summary
- B. Resolution

## **FOR MORE INFORMATION**

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## Transaction Summary

## 010 General Fund

|   | FY22<br>Adopted    | FY22<br>SB1 Action | FY22<br>SB2 Action |         | FY22<br>Revised    |
|---|--------------------|--------------------|--------------------|---------|--------------------|
| <b>I. RESOURCES</b>                       |                    |                    |                    |         |                    |
| <b>BEGINNING WORKING CAPITAL</b>          | 44,949,444         | 26,517,290         | 0                  |         | 71,466,734         |
| <b>CHANGE TO WORKING CAPITAL</b>          |                    |                    |                    |         |                    |
| <b>REVENUE</b>                            |                    |                    |                    |         |                    |
| Taxes                                     | 131,283,000        | 0                  | 0                  |         | 131,283,000        |
| Licenses/Permits                          | 8,957,679          | 0                  | 0                  |         | 8,957,679          |
| Intergovernmental                         | 5,974,000          | 9,071,476          | 899,411            | a,b,c   | 15,944,887         |
| Rental                                    | 532,008            | 0                  | 0                  |         | 532,008            |
| Charges for Services                      | 15,898,186         | 522,849            | 0                  |         | 16,421,035         |
| Fines/Forfeitures                         | 1,434,000          | 0                  | 0                  |         | 1,434,000          |
| Miscellaneous                             | 1,016,000          | 0                  | 517,000            | d       | 1,533,000          |
| Interfund Transfers                       | 12,493,640         | 0                  | 0                  |         | 12,493,640         |
| <b>Total Revenue</b>                      | <b>177,588,513</b> | <b>9,594,325</b>   | <b>1,416,411</b>   |         | <b>188,599,249</b> |
| <b>TOTAL RESOURCES</b>                    | <b>222,537,957</b> | <b>36,111,615</b>  | <b>1,416,411</b>   |         | <b>260,065,983</b> |
| <b>II. REQUIREMENTS</b>                   |                    |                    |                    |         |                    |
| <b>Department Operating</b>               |                    |                    |                    |         |                    |
| Central Services                          | 28,083,427         | 12,593,938         | 593,411            | b,e,f,g | 41,270,776         |
| Fire and Emergency Medical Services       | 33,368,695         | 1,586,392          | 627,000            | c,d,h   | 35,582,087         |
| Library, Recreation and Cultural Services | 36,595,758         | 1,420,547          | 0                  |         | 38,016,305         |
| Planning and Development                  | 8,932,176          | 4,312,365          | 0                  |         | 13,244,541         |
| Police                                    | 58,740,765         | 972,889            | 575,000            | a       | 60,288,654         |
| Public Works                              | 7,146,287          | 1,248,698          | 0                  |         | 8,394,985          |
| <b>Total Department Operating</b>         | <b>172,867,108</b> | <b>22,134,829</b>  | <b>1,795,411</b>   |         | <b>196,797,348</b> |
| <b>Non-Departmental</b>                   |                    |                    |                    |         |                    |
| Interfund Transfers                       | 7,925,000          | 5,572,267          | 0                  |         | 13,497,267         |
| Contingency                               | 12,000             | 88,000             | (36,000)           | f,g     | 64,000             |
| Special Payments                          | 500,000            | 0                  | 0                  |         | 500,000            |
| Reserves                                  | 8,557,854          | 12,552,514         | (343,000)          | e,h     | 20,767,368         |
| Reserve for Encumbrances                  | 4,235,995          | (4,235,995)        | 0                  |         | 0                  |
| UEFB                                      | 28,440,000         | 0                  | 0                  |         | 28,440,000         |
| <b>Total Non-Departmental</b>             | <b>49,670,849</b>  | <b>13,976,786</b>  | <b>(379,000)</b>   |         | <b>63,268,635</b>  |
| <b>TOTAL REQUIREMENTS</b>                 | <b>222,537,957</b> | <b>36,111,615</b>  | <b>1,416,411</b>   |         | <b>260,065,983</b> |

## 010 General Fund

## Main Subfund (011):

- a) **Revenue-Backed** : Increase Intergovernmental revenue by \$575,000 and increase the Police department operating budget by the same amount for State grant funds for a Crisis Negotiation Team Vehicle and funding for St. Mark's Church facility upgrades.
- b) **Revenue-Backed** : Increase Intergovernmental revenue by \$314,411 and increase the Central Services department operating budget by the same amount for the Out of the Cold Homeless Services Grant to help support the sheltering needs of homeless Oregonians by providing infrastructure, operation and support service for emergency shelters.
- c) **Revenue-Backed** : Increase Intergovernmental revenue by \$10,000 and increase the Fire and Emergency Services department operating budget by the same amount for a Health Preparedness Grant for the purchase of Hazmat Personal Protective Equipment related to infectious disease.
- d) **Revenue-Backed** : Increase Miscellaneous revenue by \$517,000 and Increase Fire and Emergency Services department operating budget by the same amount for Eugene Fire and Emergency Medical Services staff filling Springfield positions, per an Intergovernmental agreement. Staff time is reimbursed by the City of Springfield.
- e) **One-Time Funding Request** : Increase the Central Services department operating budget by \$243,000 and decrease the American Rescue Plan Act (ARPA) Reserves by the same amount for technology costs associated with the City Council chamber and Council work room upgrades in the Lane Community College building downtown.
- f) **One-Time Funding Request** : Increase the Central Services department operating budget by \$26,000 and decrease the City Council Contingency by the same amount for May 2022 elections costs.
- g) **One-Time Funding Request** : Increase the Central Services department operating budget by \$10,000 and decrease the City Council Contingency by the same amount for a contribution to Direct Relief to support humanitarian aid in Ukraine.

**Main Subfund (011) (continued from previous page):**

h) **One-Time Funding Request** : Increase the Fire and Emergency Medical Services department operating budget by \$100,000 and decrease Reserves by the same amount for a personnel services adjustment due to increased contract costs for the recently ratified IAFF contract.

**Summary of Changes in Reserves**

|                                      |  |                     |
|--------------------------------------|--|---------------------|
| Reserve for Revenue Shortfall (RRSF) | FY22 Authorized Budget as of 12/31/21                          | \$13,814,241        |
|                                      | FY22 June SB Requests  | <u>(100,000)</u>    |
|                                      |  | <u>13,714,241</u>   |
| Reserve for ARPA Funding             | FY22 Authorized Budget as of 12/31/21                          | \$3,343,339         |
|                                      | FY22 June SB Requests  | <u>(243,000)</u>    |
|                                      |  | <u>3,100,339</u>    |
|                                      | <i>Total General Fund Main Subfund Reserves Reconciliation</i> | <u>\$16,814,580</u> |



## 136 Community Safety Fund

|   | FY22<br>Adopted   | FY22<br>SB1 Action | FY22<br>SB2 Action | FY22<br>Revised   |
|---|-------------------|--------------------|--------------------|-------------------|
| <b>I. RESOURCES</b>                       |                   |                    |                    |                   |
| <b>BEGINNING WORKING CAPITAL</b>          | 7,249,926         | (3,776,503)        | 0                  | 3,473,423         |
| <b>CHANGE TO WORKING CAPITAL</b>          |                   |                    |                    |                   |
| REVENUE                                   |                   |                    |                    |                   |
| Taxes                                     | 17,900,000        | 0                  | 0                  | 17,900,000        |
| Total Revenue                             | 17,900,000        | 0                  | 0                  | 17,900,000        |
| <b>TOTAL RESOURCES</b>                    | <b>25,149,926</b> | <b>(3,776,503)</b> | <b>0</b>           | <b>21,373,423</b> |
| <b>II. REQUIREMENTS</b>                   |                   |                    |                    |                   |
| Department Operating                      |                   |                    |                    |                   |
| Central Services                          | 5,505,220         | (333,383)          | 0                  | 5,171,837         |
| Fire and Emergency Medical Services       | 0                 | 218,556            | 700,000 a          | 918,556           |
| Police                                    | 4,694,740         | 1,955,922          | 0                  | 6,650,662         |
| Library, Recreation and Cultural Services | 260,000           | 555,000            | 0                  | 815,000           |
| Total Department Operating                | 10,459,960        | 2,396,095          | 700,000            | 13,556,055        |
| Non-Departmental                          |                   |                    |                    |                   |
| Interfund Transfers                       | 400,000           | 0                  | 0                  | 400,000           |
| Special Payments                          | 4,700,000         | (2,700,000)        | 0                  | 2,000,000         |
| Balance Available                         | 9,589,966         | (3,472,598)        | (700,000) a        | 5,417,368         |
| Total Non-Departmental                    | 14,689,966        | (6,172,598)        | (700,000)          | 7,817,368         |
| <b>TOTAL REQUIREMENTS</b>                 | <b>25,149,926</b> | <b>(3,776,503)</b> | <b>0</b>           | <b>21,373,423</b> |

## 136 Community Safety Fund

a) **One-Time Funding Request** : Increase the Fire and Emergency Medical Services department operating budget by \$700,000 and decrease Balance Available by the same amount for the purchase and upfit of three ambulance vehicles that will support alternative response.

## 180 Library, Parks, and Recreation Special Revenue Fund

|                                      | FY22<br>Adopted  | FY22<br>SB1 Action | FY22<br>SB2 Action | FY22<br>Revised  |
|--------------------------------------|------------------|--------------------|--------------------|------------------|
| <b>I. RESOURCES</b>                  |                  |                    |                    |                  |
| <b>BEGINNING WORKING CAPITAL</b>     | 5,988,231        | 219,770            | 0                  | 6,208,001        |
| <b>CHANGE TO WORKING CAPITAL</b>     |                  |                    |                    |                  |
| REVENUE                              |                  |                    |                    |                  |
| Rental                               | 34,920           | 0                  | 0                  | 34,920           |
| Charges for Services                 | 12,500           | 0                  | 0                  | 12,500           |
| Miscellaneous                        | 524,500          | 0                  | 0                  | 524,500          |
| Total Revenue                        | 571,920          | 0                  | 0                  | 571,920          |
| <b>TOTAL RESOURCES</b>               | <b>6,560,151</b> | <b>219,770</b>     | <b>0</b>           | <b>6,779,921</b> |
| <b>II. REQUIREMENTS</b>              |                  |                    |                    |                  |
| Department Operating                 |                  |                    |                    |                  |
| Library Recreation and Cultural Svcs | 385,500          | 0                  | 100,000 a          | 485,500          |
| Total Department Operating           | 385,500          | 0                  | 100,000            | 485,500          |
| Capital Projects                     |                  |                    |                    |                  |
| Capital Projects                     | 60,010           | 0                  | 0                  | 60,010           |
| Capital Carryover                    | 642,692          | (7,524)            | 0                  | 635,168          |
| Total Capital Projects               | 702,702          | (7,524)            | 0                  | 695,178          |
| Non-Departmental                     |                  |                    |                    |                  |
| Reserves                             | 4,209,042        | 197,440            | 0                  | 4,406,482        |
| Special Payments                     | 107,523          | 707                | (100,000) a        | 8,230            |
| Balance Available                    | 1,155,384        | 29,147             | 0                  | 1,184,531        |
| Total Non-Departmental               | 5,471,949        | 227,294            | (100,000)          | 5,599,243        |
| <b>TOTAL REQUIREMENTS</b>            | <b>6,560,151</b> | <b>219,770</b>     | <b>0</b>           | <b>6,779,921</b> |

## 180 Library, Parks, and Recreation Special Revenue Fund

a) **One-Time Funding Request** : Increase the Library, Recreation and Cultural Services department operating budget by \$100,000 and decrease special payments by the same amount to liquidate a loan to the Arts & Business Alliance of Eugene (ABAE). The ABAE plans to terminate its loan fund program due to low activity and outcomes for the program not being met. Funds donated previously to the City for the Art Loan Program are being returned to the ABAE.

## 310 General Capital Projects Fund

|   | FY22<br>Adopted   | FY22<br>SB1 Action | FY22<br>SB2 Action | FY22<br>Revised   |
|---|-------------------|--------------------|--------------------|-------------------|
| <b>I. RESOURCES</b>                       |                   |                    |                    |                   |
| <b>BEGINNING WORKING CAPITAL</b>          | 39,217,675        | 1,068,366          | 0                  | 40,286,041        |
| <b>CHANGE TO WORKING CAPITAL</b>          |                   |                    |                    |                   |
| REVENUE                                   |                   |                    |                    |                   |
| Miscellaneous                             | 309,000           | 0                  | 0                  | 309,000           |
| Interfund Transfers                       | 3,569,000         | 900,000            | 0                  | 4,469,000         |
| Special Payments                          | 10,700,000        | 0                  | 0                  | 10,700,000        |
| Total Revenue                             | 14,578,000        | 900,000            | 0                  | 15,478,000        |
| <b>TOTAL RESOURCES</b>                    | <b>53,795,675</b> | <b>1,968,366</b>   | <b>0</b>           | <b>55,764,041</b> |
| <b>II. REQUIREMENTS</b>                   |                   |                    |                    |                   |
| Department Operating                      |                   |                    |                    |                   |
| Library, Recreation and Cultural Services | 20,000            | 0                  | 0                  | 20,000            |
| Total Department Operating                | 20,000            | 0                  | 0                  | 20,000            |
| Capital Projects                          |                   |                    |                    |                   |
| Capital Projects                          | 14,981,584        | 3,376,561          | 0                  | 18,358,145        |
| Capital Carryover                         | 28,722,585        | 1,938,564          | (42,800) a         | 30,618,349        |
| Total Capital Projects                    | 43,704,169        | 5,315,125          | (42,800)           | 48,976,494        |
| Non-Departmental                          |                   |                    |                    |                   |
| Debt Service                              | 0                 | 0                  | 42,800 a           | 42,800            |
| Reserve                                   | 1,776,560         | 0                  | 0                  | 1,776,560         |
| Balance Available                         | 8,294,946         | (3,346,759)        | 0                  | 4,948,187         |
| Total Non-Departmental                    | 10,071,506        | (3,346,759)        | 42,800             | 6,767,547         |
| <b>TOTAL REQUIREMENTS</b>                 | <b>53,795,675</b> | <b>1,968,366</b>   | <b>0</b>           | <b>55,764,041</b> |

## 310 General Capital Projects Fund

a) **One-Time Funding Request** : Decrease Capital Carryover by \$42,800 and increase Debt Service by the same amount for an arbitrage payment.

## 340 Transportation Capital Projects Fund

|                                  | FY22<br>Adopted   | FY22<br>SB1 Action | FY22<br>SB2 Action | FY22<br>Revised   |
|----------------------------------|-------------------|--------------------|--------------------|-------------------|
| <b>I. RESOURCES</b>              |                   |                    |                    |                   |
| <b>BEGINNING WORKING CAPITAL</b> | 44,096,597        | (20,257,084)       | 0                  | 23,839,513        |
| <b>CHANGE TO WORKING CAPITAL</b> |                   |                    |                    |                   |
| REVENUE                          |                   |                    |                    |                   |
| Taxes                            | 2,800,000         | 0                  | 0                  | 2,800,000         |
| Intergovernmental                | 3,651,000         | 19,095,904         | 591,000 a          | 23,337,904        |
| Rental                           | 35,000            | 0                  | 0                  | 35,000            |
| Charges for Services             | 41,000            | 0                  | 0                  | 41,000            |
| Miscellaneous                    | 100,000           | 0                  | 0                  | 100,000           |
| Interfund Transfers              | 650,000           | 200,000            | 0                  | 850,000           |
| Special Payments                 | 10,230,000        | 0                  | 0                  | 10,230,000        |
| Total Revenue                    | 17,507,000        | 19,295,904         | 591,000            | 37,393,904        |
| <b>TOTAL RESOURCES</b>           | <b>61,603,597</b> | <b>(961,180)</b>   | <b>591,000</b>     | <b>61,233,417</b> |
| <b>II. REQUIREMENTS</b>          |                   |                    |                    |                   |
| Capital Projects                 |                   |                    |                    |                   |
| Capital Projects                 | 17,466,000        | 5,380,867          | 591,000 a          | 23,437,867        |
| Capital Carryover                | 42,415,576        | (4,821,336)        | 0                  | 37,594,240        |
| Total Capital Projects           | 59,881,576        | 559,531            | 591,000            | 61,032,107        |
| Non-Departmental                 |                   |                    |                    |                   |
| Balance Available                | 1,722,021         | (1,520,711)        | 0                  | 201,310           |
| Total Non-Departmental           | 1,722,021         | (1,520,711)        | 0                  | 201,310           |
| <b>TOTAL REQUIREMENTS</b>        | <b>61,603,597</b> | <b>(961,180)</b>   | <b>591,000</b>     | <b>61,233,417</b> |

## 340 Transportation Capital Projects Fund

a) **One-Time Funding Request** : Increase Intergovernmental revenue by \$591,000 and increase Capital Projects by the same amount for transportation projects funded by the Coronavirus Response and Relief Supplemental Appropriations Act of 2021.

## 520 Parking Services Fund

|                                  | FY22<br>Adopted  | FY22<br>SB1 Action | FY22<br>SB2 Action | FY22<br>Revised  |
|----------------------------------|------------------|--------------------|--------------------|------------------|
| <b>I. RESOURCES</b>              |                  |                    |                    |                  |
| <b>BEGINNING WORKING CAPITAL</b> | 732,984          | (426,086)          | 0                  | 306,898          |
| <b>CHANGE TO WORKING CAPITAL</b> |                  |                    |                    |                  |
| REVENUE                          |                  |                    |                    |                  |
| Rental                           | 598,700          | 0                  | 0                  | 598,700          |
| Charges for Services             | 4,846,000        | 0                  | 0                  | 4,846,000        |
| Fines/Forfeitures                | 727,200          | 0                  | 0                  | 727,200          |
| Miscellaneous                    | 58,500           | 0                  | 0                  | 58,500           |
| Interfund Transfers              | 0                | 1,775,000          | 0                  | 1,775,000        |
| Total Revenue                    | 6,230,400        | 1,775,000          | 0                  | 8,005,400        |
| <b>TOTAL RESOURCES</b>           | <b>6,963,384</b> | <b>1,348,914</b>   | <b>0</b>           | <b>8,312,298</b> |
| <b>II. REQUIREMENTS</b>          |                  |                    |                    |                  |
| Department Operating             |                  |                    |                    |                  |
| Central Services                 | 422,772          | 0                  | 0                  | 422,772          |
| Planning and Development         | 5,393,565        | 698,443            | 0                  | 6,092,008        |
| Public Works                     | 96,554           | 0                  | 0                  | 96,554           |
| Total Department Operating       | 5,912,891        | 698,443            | 0                  | 6,611,334        |
| Capital Projects                 |                  |                    |                    |                  |
| Capital Projects                 | 50,000           | 1,000,000          | 0                  | 1,050,000        |
| Capital Carryover                | 460,354          | 0                  | (350,390) a        | 109,964          |
| Total Capital Projects           | 510,354          | 1,000,000          | (350,390)          | 1,159,964        |
| Non-Departmental                 |                  |                    |                    |                  |
| Debt Service                     | 8,000            | 8,000              | 0                  | 16,000           |
| Interfund Transfers              | 415,000          | 0                  | 0                  | 415,000          |
| Special Payments                 | 110,000          | 0                  | 0                  | 110,000          |
| Balance Available                | 7,139            | (357,529)          | 350,390 a          | 0                |
| Total Non-Departmental           | 540,139          | (349,529)          | 350,390            | 541,000          |
| <b>TOTAL REQUIREMENTS</b>        | <b>6,963,384</b> | <b>1,348,914</b>   | <b>0</b>           | <b>8,312,298</b> |

## 520 Parking Services Fund

a) **One-Time Funding Request** : Decrease Capital Carryover by \$350,390 and increase Balance Available by the same amount for a correction from the FY22 December Supplemental Budget. This budget action brings Balance Available from a negative position to zero.

## 592 Ambulance Transport Fund

|                                     | FY22<br>Adopted   | FY22<br>SB1 Action | FY22<br>SB2 Action |         | FY22<br>Revised   |
|-------------------------------------|-------------------|--------------------|--------------------|---------|-------------------|
| <b>I. RESOURCES</b>                 |                   |                    |                    |         |                   |
| <b>BEGINNING WORKING CAPITAL</b>    | 126,836           | (441,359)          | 0                  |         | (314,523)         |
| <b>CHANGE TO WORKING CAPITAL</b>    |                   |                    |                    |         |                   |
| REVENUE                             |                   |                    |                    |         |                   |
| Intergovernmental                   | 1,013,000         | 0                  | 2,446,000          | a,b     | 3,459,000         |
| Charges for Services                | 9,797,900         | 66,059             | 0                  |         | 9,863,959         |
| Miscellaneous                       | 600,000           | 0                  | 275,000            | c       | 875,000           |
| Interfund Transfers                 | 1,650,000         | 604,523            | 0                  |         | 2,254,523         |
| Total Revenue                       | 13,060,900        | 670,582            | 2,721,000          |         | 16,452,482        |
| <b>TOTAL RESOURCES</b>              | <b>13,187,736</b> | <b>229,223</b>     | <b>2,721,000</b>   |         | <b>16,137,959</b> |
| <b>II. REQUIREMENTS</b>             |                   |                    |                    |         |                   |
| Department Operating                |                   |                    |                    |         |                   |
| Fire and Emergency Medical Services | 11,389,873        | 324,606            | 1,608,000          | a,b,c,d | 13,322,479        |
| Total Department Operating          | 11,389,873        | 324,606            | 1,608,000          |         | 13,322,479        |
| Non-Departmental                    |                   |                    |                    |         |                   |
| Interfund Transfers                 | 1,472,640         | 0                  | 0                  |         | 1,472,640         |
| Balance Available                   | 325,223           | (95,383)           | 1,113,000          | a,c,d   | 1,342,840         |
| Total Non-Departmental              | 1,797,863         | (95,383)           | 1,113,000          |         | 2,815,480         |
| <b>TOTAL REQUIREMENTS</b>           | <b>13,187,736</b> | <b>229,223</b>     | <b>2,721,000</b>   |         | <b>16,137,959</b> |

## 592 Ambulance Transport Fund

a) **Revenue-Backed** : Increase Intergovernmental revenue by \$2,404,000, increase the Fire and Emergency Medical Services department operating budget by \$791,000, and increase Balance Available by \$1,613,000 for the Ground Emergency Medical Transport (GEMT) Coordinated Care Organization program. The state created a new GEMT program this year which creates a new revenue stream for the City. This action recognizes the increased GEMT revenue and the offsetting expenses need for the revenue match and added program costs.

b) **Revenue-Backed** : Increase Intergovernmental revenue by \$42,000 and increase the Fire and Emergency Services department operating budget by the same amount for a Health Preparedness Grant to train staff in Ebola Response and purchase of additional Hazmat PPE related to infections disease.

c) **Revenue-Backed** : Increase Miscellaneous revenue by \$275,000 and Increase Fire and Emergency Services department operating budget by the same amount for Eugene Fire and Emergency Medical Services staff filling Springfield positions, per an Intergovernmental agreement. Staff time is reimbursed by the City of Springfield.

d) **One-Time Funding Request** : Increase Fire and Emergency Services department operating budget by \$500,000 and decrease Balance Available by the same amount for increased personnel services costs due to a high number of vacant positions and ongoing impacts of the COVID-19 pandemic.

Resolution Number **XXXX**

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET;  
MAKING APPROPRIATIONS FOR THE CITY OF EUGENE  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2021,  
AND ENDING JUNE 30, 2022.**

The City Council of the City of Eugene finds that Adopting the Supplemental Budget and Making Appropriations is necessary under ORS 294.471.

**NOW THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, A Municipal Corporation of the State of Oregon, as follows:**

Section 1.

That the Supplemental Budget for the City of Eugene, Oregon, for the fiscal year beginning July 1, 2021, and ending June 30, 2022, as set forth in attached Exhibit A is hereby adopted.

Section 2.

The supplemental amounts for the fiscal year beginning July 1, 2021, and ending June 30, 2022, and for the purposes shown in attached Exhibit A are hereby appropriated.

Section 3.

That this Supplemental Budget is prepared in accordance with ORS 294.471(1), which authorizes the formulation of a supplemental budget resulting from "An occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning." This Supplemental Budget was published in accordance with ORS 294.471(3).

Section 4.

This resolution complies with ORS 294.471(4), and does not authorize an increase in the levy of property taxes above the amount in the Adopted Budget publication.

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City Recorder

**EXHIBIT A**

Amounts  
in dollars

**GENERAL FUND**

|                                     |                         |
|-------------------------------------|-------------------------|
| <b>Department Operating</b>         |                         |
| Central Services                    | 593,411                 |
| Fire and Emergency Medical Services | 627,000                 |
| Police                              | 575,000                 |
| <b>Total Department Operating</b>   | <u>1,795,411</u>        |
| <b>Non-Departmental</b>             |                         |
| Contingency                         | (36,000)                |
| * Reserves                          | (343,000)               |
| <b>Total Non-Departmental</b>       | <u>(379,000)</u>        |
| <b>TOTAL GENERAL FUND</b>           | <u><b>1,416,411</b></u> |

**COMMUNITY SAFETY FUND**

|                                     |                  |
|-------------------------------------|------------------|
| <b>Department Operating</b>         |                  |
| Fire and Emergency Medical Services | 700,000          |
| <b>Total Department Operating</b>   | <u>700,000</u>   |
| <b>Non-Departmental</b>             |                  |
| * Balance Available                 | (700,000)        |
| <b>Total Non-Departmental</b>       | <u>(700,000)</u> |
| <b>TOTAL COMMUNITY SAFETY FUND</b>  | <u><b>0</b></u>  |

**LIBRARY, PARKS AND RECREATION SPECIAL REVENUE FUND**

|   |                  |
|---|------------------|
| <b>Department Operating</b>                               |                  |
| Library Recreation and Cultural Svcs                      | 100,000          |
| <b>Total Department Operating</b>                         | <u>100,000</u>   |
| <b>Non-Departmental</b>                                   |                  |
| Special Payments  | (100,000)        |
| <b>Total Non-Departmental</b>                             | <u>(100,000)</u> |
| <b>TOTAL LIBRARY, PARKS AND REC. SPECIAL REVENUE FUND</b> | <u><b>0</b></u>  |



**GENERAL CAPITAL PROJECTS FUND**

|  |                 |
|--|-----------------|
| <b>Capital Projects</b>                    |                 |
| Capital Projects                           | (42,800)        |
| <b>Total Capital Projects</b>              | <u>(42,800)</u> |
| <b>Non-Departmental</b>                    |                 |
| Debt Service                               | 42,800          |
| <b>Total Non-Departmental</b>              | <u>42,800</u>   |
| <b>TOTAL GENERAL CAPITAL PROJECTS FUND</b> | <u><u>0</u></u> |

**TRANSPORTATION CAPITAL PROJECTS FUND**

|  |                       |
|--|-----------------------|
| <b>Capital Projects</b>                  |                       |
| Capital Projects                         | 591,000               |
| <b>Total Capital Projects</b>            | <u>591,000</u>        |
| <b>TOTAL TRANSPORTATION CAPITAL FUND</b> | <u><b>591,000</b></u> |

**PARKING SERVICES FUND**

|                                    |                  |
|------------------------------------|------------------|
| <b>Capital Projects</b>            |                  |
| Capital Projects                   | (350,390)        |
| <b>Total Capital Projects</b>      | <u>(350,390)</u> |
| <b>Non-Departmental</b>            |                  |
| * Balance Available                | 350,390          |
| <b>Total Non-Departmental</b>      | <u>350,390</u>   |
| <b>TOTAL PARKING SERVICES FUND</b> | <u><u>0</u></u>  |

**AMBULANCE TRANSPORT FUND**

|                                       |                                |
|---------------------------------------|--------------------------------|
| <b>Department Operating</b>           |                                |
| Fire and Emergency Medical Services   | 1,608,000                      |
| <b>Total Department Operating</b>     | <u>1,608,000</u>               |
| <b>Non-Departmental</b>               |                                |
| * Balance Available                   | 1,113,000                      |
| <b>Total Non-Departmental</b>         | <u>1,113,000</u>               |
| <b>TOTAL AMBULANCE TRANSPORT FUND</b> | <u><b>2,721,000</b></u>        |
| <b>TOTAL REQUIREMENTS - ALL FUNDS</b> | <u><u><b>4,728,411</b></u></u> |

\* Reserves and Balance Available are not appropriated for spending and are shown for informational purposes only.