



## Complaint/Commendation Form

Thank you for sharing your experience with us. Please let us know if we can assist you with completing this form. You may also submit this information online through our community portal at: [www.eugene-or.gov/PoliceAuditor](http://www.eugene-or.gov/PoliceAuditor). Please complete this form to the best of your ability and return it to our office. Feel free to attach additional pages, documentation, photos, or other relevant information.

I would like to submit a:     Complaint     Commendation    Today's Date: \_\_\_\_\_

### Personal Information:

You are not required to disclose personal information to submit a complaint, however if you do not leave us a method of contact we will be unable to follow up with you about the status of your complaint or request any additional information.

Check here if you would like to **remain anonymous**. Please provide sufficient incident information below to ensure a thorough investigation.

Check here if you are submitting a **third-party complaint**. This means the incident you are sharing happened to someone else, but all information provided, communication, and investigation follow-up will be through you.

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Gender: \_\_\_\_\_ Race/Ethnicity: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

If you are submitting a complaint, what is your preferred notification method? (Check all that apply)

Phone/Text     Email     None     Other \_\_\_\_\_

### Incident Information:

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_ AM/PM

Location of Incident: \_\_\_\_\_

### Description of Involved Officers, including Name and/or Badge Number (if known):

1) \_\_\_\_\_

2) \_\_\_\_\_

### Summary of Incident (continued on back, attach additional pages if necessary):

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