



Trees are part of what makes Eugene a desirable place to live and work. They not only buffer the effects of traffic and development, they also fulfill essential ecological functions, such as improving air quality, reducing soil erosion, and moderating temperature extremes. To help manage these important benefits, the City of Eugene has established certain requirements for removing trees.

When is a Tree Removal Permit required?

In certain situations, City regulations require a Tree Removal Permit. Whether a permit is required depends on the number and size of trees to be removed, and the site where the trees are located. Tree Removal Permit requirements apply only to “significant trees”, which are live trees having a minimum size of 8” d.b.h. (diameter at breast height), which is the diameter of one or more trunks measured at 4.5 feet above the ground. For diseased, dying, or hazardous trees, an arborist report is submitted to the City to determine whether a tree removal permit is required. Tree removal regulations are generally contained in Eugene Administrative Rule R-6.305. The chart below summarizes current code requirements for tree removal on private property within the City limits.

Size of Parcel	Use	Proposed Tree Removal	Tree Removal Permit Required?
Less than 20,000 square feet (and not regulated by an approved land use application* or overlay zone**)	Residential: Existing home, or a building permit for a home has been issued:	-	No tree permit required. Can remove any number of trees.
	Residential: No residence, & building permit not yet issued:	Removal of any tree	Tree permit required; Verify options with staff.
	Commercial & others	Removal of any tree	Tree permit required
Larger than 20,000 square feet (and not regulated by an approved land use application* or overlay zone**)	-	Removal of up to 5 trees per 12 consecutive months	No permit required
	-	More than 5 trees per 12 consecutive months	Tree permit required

For property outside of the City limits, but within the Urban Growth Boundary (with /UL overlay zone), contact Land Use staff at 541-682-8336 or landuseinfo@ci.eugene.or.us. Please contact the Urban Forestry office at 541-682-4800 for removal of a tree located in the public right-of-way.

- * If the property is part of an approved subdivision, planned unit development, site review, or conditional use permit that includes a tree removal/preservation plan or conditions related to tree removal, then the land use agreement and approved plans regulate the tree removal process. Check with staff for tree removal criteria for your particular site.
- ** If the property has an overlay zone such as /WP (Waterside Protection Overlay Zone), /WQ (Water Quality Overlay Zone), /WB (Wetland Buffer Overlay Zone), or /WR (Water Resource Overlay Zone), City approval is required prior to any tree removal or other activities that may affect natural resources on the site. Check with staff for tree removal criteria for your particular site.

What is the process for obtaining a Tree Removal Permit?

Submittal requirements

The following forms are available online at www.eugene-or.gov/bps or at the City of Eugene Permit and Information Center located at 99 W. 10th Avenue:

- Tree Removal Permit Application,
- Tree Removal Permit Checklist, and
- Tree Removal Standards (Admin. Rule R-6.305).

Review process

During permit review, the City determines whether the application contains the needed information for review and addresses the permit approval criteria in the tree removal standards. For example, the application must demonstrate that tree removal is necessary due to proposed construction. As stated previously, an arborist report is required for diseased, dying, or hazardous trees in order to determine whether a tree removal permit can be approved.

Environmental impacts must also be addressed, such as erosion and wildlife habitat values. The City's review of a Tree Removal Permit application takes approximately 10 working days for 10 or fewer trees. For more than 10 trees, a 15-day public comment period is required, and permit approval can take up to 45 working days.

Fees

Fees for a Tree Removal Permit are based on the number of trees to be removed and whether or not public notice is required by code. Surrounding properties must be mailed public notice when a tree removal application proposes to remove more than 10 trees. The following permit fee (includes 9% administrative fee) must be submitted with a Tree Removal Permit Application:

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|---------------------------------|--|
| • 1-10 trees | \$ 87.20 |
| • 1-10 trees with public notice | \$ 174.40 |
| • 11-50 trees | \$ 348.80 |
| • 51-100 trees | \$ 566.80 |
| • 100+ trees | \$ 566.80 + \$1.09 per tree over 100 trees |

For more information on Tree Removal Permits on private property within the City limits, please contact Land Use staff at 541-682-8336 or landuseinfo@eugene.or.us.

Note: This document should not be used as a substitute for codes and regulations. The applicant is responsible for compliance with all code and rule requirements, whether or not described in this document.

www.eugene-or.gov/bps